



**ANAHEIM CITY SCHOOL DISTRICT
1001 South East Street
Anaheim, California 92805**

*You are hereby notified that a
Regular Meeting of the Board of Education
of the Anaheim City School District
is called for the hour of 6:00 p.m.
on Monday, the 26th day of August 2013,
in the Board Room - Building B,
1001 S. East Street, Anaheim, California*

L. Wagner

Linda Wagner, Ed.D.
Superintendent

Anaheim City School District Board of Education

A G E N D A
Regular Meeting
Monday, August 26, 2013 – 6:00 p.m.
Board Room – Building B
1001 S. East Street, Anaheim, California

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary at 714-517-7513 for assistance. Notification by noon on Monday, August 26, 2013, will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services. The Board of Education exercises the right to audiotape its meetings.

1. **CLOSED SESSION - NONE**

2. **CALL TO ORDER – 6:00 p.m.**

Spanish interpretation of the Board meeting is available to attendees. Please see meeting interpreter for translation device.

Si desea escuchar una interpretación al español de la junta de la Mesa Directiva, favor hablar con el/la intérprete de la junta para obtener audífonos.

- A. Flag Salute
- B. Introductions and Roll Call
- C. Adoption of Agenda

Motion: _____ Second: _____ Vote: _____

3. **SPECIAL ORDER OF BUSINESS**

History of
Anaheim

- A. History of Anaheim – Brian Brooks, Media Services Supervisor

4. **UPDATES**

Good News

- A. Good News – Dr. Linda Wagner, Superintendent

5. **PUBLIC SPEAKERS: SPEAKERS ON AGENDA OR NON-AGENDA ITEMS**

Request of
Visitors

- A. Request of Visitors – *The President of the Board shall inquire if there is anyone in the audience who desires to address the Board with respect to any items appearing on the open session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. Speaker forms are available in the Board Room and should be presented to the Board secretary prior to the beginning of the meeting. **Each speaker is requested to limit his/her remarks to three minutes so that all who wish to speak may have time to do so. The Board shall limit the total time for each agenda/non-agenda item to 20 minutes.***

Board Agenda – August 26, 2013

Corres. B. Correspondence – NONE

6. **CONSENT CALENDAR**

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board in one motion. There is no discussion of these items unless a Member of the Board, staff or the public requests specific items to be discussed and/or removed from the Consent Calendar.

It is recommended the Board of Education approve/ratify the following Consent Calendar items:

A. SUPERINTENDENT'S OFFICE

Exhibit 6A.1
Minutes

- 1) APPROVE MINUTES
 - a) Regular Meeting of August 12, 2013

Exhibit 6A.2
Gifts

- 2) ACKNOWLEDGE GIFTS WITH APPRECIATION

Conferences

- 3) CONFERENCE ATTENDANCE, PLUS EXPENSES [BOARD ONLY] – NONE

B. EDUCATIONAL SERVICES

Exhibit 6B.1
Seminars

- 1) It is recommended the Board of Education approve payment as indicated to the individuals who have successfully completed the seminars listed in Exhibit 6B.1.

Agreement
with Rossier
Park
Elementary
School

- 2) It is recommended the Board of Education approve an Individual Service Agreement between this District and Rossier Park Elementary School, 395 Tustin Avenue, Orange, CA 92866 to provide nonpublic school services including transportation for student #40041641, effective July 1, 2013, through May 20, 2014, per IEP dated May 20, 2013. The fee for this service shall not exceed \$36,314.
*Funding: 01-41256318-5823 Non Public Schools, Special Ed, \$30,262
01-41202036-5831 Special Ed Transport Outside Svcs, \$6,052
(General Fund – Restricted/State)*

Agreement
with Speech
and
Language
Success

- 3) It is recommended the Board of Education approve a Nonpublic, Nonsectarian School/Agency Services Master Contract between this District and Speech and Language Success (SLS), 510 W. Balboa Boulevard, Suite A, Newport Beach, CA 92661 to provide staffing services for speech language pathologists, effective August 8, 2013, through June 30, 2014.
*Funding: 01-41256035-5823 Speech Program District, Special Ed
(General Fund – Restricted/State)*

Confirmation
of
Assignment
with Speech
and
Language
Success

- 4) It is recommended the Board of Education approve a Confirmation of Assignment between this District and Speech and Language Success (SLS), 510 W. Balboa Boulevard, Suite A, Newport Beach, CA 92661 to provide Speech Language Pathologist Marie Klaas, effective August 12, 2013, through June 20, 2014, to cover the speech caseload at Horace Mann, Orange Grove, and Alexander Stoddard schools. The rate is \$80 per hour, not to exceed 184 days. The fee for this service shall not exceed \$110,400.
*Funding: 01-41256035-5823 Speech Program District, Special Ed
(General Fund – Restricted/State)*

Board Agenda – August 26, 2013

- Agreement with Elaine Ogle
- 5) It is recommended the Board of Education ratify an Independent Contractor Agreement between this District and Elaine Ogle, 2 New Dawn, Irvine, CA 92620 to provide the General Language General Speech Pattern (GLGSP) Training to preschool SDC teachers, instructional assistants, speech language pathologists, psychologists, and OT and PT staff at the Key Early Learning Center, on August 19, 2013. The GLGSP Training will be used to implement a school-wide approach to developing language in all special education preschool students. The fee for this service shall not exceed \$1,000.
Funding: 01-41253035-5823 Special Education Federal Preschool (General Fund – Restricted/Federal)
- Agreement with Providence Speech and Hearing Center
- 6) It is recommended the Board of Education approve for 2013-14 the Nonpublic, Nonsectarian, School/Agency Services Master Contract between this District and Providence Speech and Hearing Center, 1301 Providence Avenue, Orange, CA 92868-3892 to provide audiological services, language and speech remediation, and occupational therapy services.
Funding: 01-41256318-5823 Non Public Schools, Special Ed (General Fund – Restricted/State)
- Agreement with Speech and Language Development Center
- 7) It is recommended the Board of Education approve an Individual Service Agreement between this District and Speech and Language Development Center, 8699 Holder Street, Buena Park, CA 90620 to provide nonpublic school services including transportation for student #40057650, effective July 1, 2013, through November 6, 2013, per IEP dated January 30, 2013. The fee for this service shall not exceed \$20,317.
*Funding: 01-41256318-5823 Non Public Schools, Special Ed, \$18,073
01-41202036-5831 Special Ed Transport Outside Svcs, \$2,244 (General Fund – Restricted/State)*
- Agreement with Adriana Abbott Anestis
- 8) It is recommended the Board of Education approve for 2013-14 an Independent Contractor Agreement between this District and Adriana Abbott Anestis, Registered Dietician, P.O. Box 9680, Anaheim, CA 92812 to provide nutritional education for Head Start staff and parents, and professional consultation to comply with the Head Start performance standards and the Child and Adult Food Care Program. The fee for this service shall not exceed \$20,000.
*Funding: 12-47531031-5823 Head Start Guidance & Counseling, \$2,000
12-47531537-5823 Head Start Food Services Expense, \$18,000 (Child Development – Restricted/Federal)*
- Agreement with Gail Burgess
- 9) It is recommended the Board of Education approve for 2013-14 an Independent Contractor Agreement between this District and Gail Burgess, Registered Nurse, 2 Greenfield, Irvine, CA 92614 to provide vision and hearing screening and health consultation services to the Head Start children, parents, and staff to comply with Head Start health services performance standards. The fee for this service shall not exceed \$7,000.
Funding: 12-47531031-5823 Head Start Guidance & Counseling (Child Development – Restricted/Federal)

Board Agenda – August 26, 2013

Agreement
with Western
Youth
Services

- 10) It is recommended the Board of Education approve for 2013-14 and Independent Contractor Agreement between this District and Western Youth Services (WYS), 23461 South Pointe Drive, Suite 220, Laguna Hills, CA 92653 to provide professional services and early interventions to assess, provide treatment, and follow-up on the mental health needs of Head Start students. WYS will support parents and staff through educational opportunities and individual and group consultations. The fee for this service shall not exceed \$30,000.
*Funding: 12-47531031-5823 Head Start Guidance & Counseling
(Child Development – Restricted/Federal)*

Agreement
with Orange
County ECE
Professionals

- 11) It is recommended the Board of Education approve an Independent Contractor Agreement between this District and Orange County ECE Professionals, 25406 Elderwood, Lake Forest, CA 92630 to provide training to preschool instructional staff based on the Center for Social Emotional Foundations in Early Learning (CSEFEL) Pyramid approach, Parent Literacy and Leadership Institute for up to 40 parents, coaching and support for up to 10 preschool teachers, and analyze data to create training and provide support to improve literacy and math outcomes in the preschool classrooms during the 2013-14 school year. The fee for this service shall not exceed \$55,000.
*Funding: 12-47532525-5823 CPKS Family Literacy, \$29,050
12-47533021-5823 CSPP Special Project Administration, \$5,950
(General Fund – Restricted/State)
01-47922825-5823 SRS Parent Involvement, \$5,950
01-47922821-5823 SRS Special Project Administration, \$14,050
(Child Development – Restricted/Local)*

C. HUMAN RESOURCES

Exhibit 6C.1
Certificated
Personnel

- 1) CERTIFICATED PERSONNEL

Exhibit 6C.2
Classified
Personnel

- 2) CLASSIFIED PERSONNEL

Exhibit 6C.3
Payment for
Extra
Duty/Training

- 3) It is recommended the Board of Education approve payment as indicated to the individuals who have successfully completed extra duty/training/seminars/jury duty as listed in Exhibit 6C.3.
Funding: Various Restricted and Unrestricted Funds

Agreement
with Fagen,
Friedman &
Fulfroost for
Legal
Services

- 4) It is recommended the Board of Education approve an agreement between this District and Fagen, Friedman & Fulfroost, Attorneys-at-Law, 6300 Wilshire Boulevard, Los Angeles, CA 90048 to provide legal services on an as-needed basis during the 2013-14 school year. The cost for these services shall not exceed \$75,000.
*Funding: 01-50005074-5816 Legal Services, Personnel Administration
(General Fund – Unrestricted)*

D. ADMINISTRATIVE SERVICES

Exhibit 6D.1
Purchase Orders

- 1) It is recommended the Board of Education approve Purchase Orders as listed in Exhibit 6D.1.

Board Agenda – August 26, 2013

Commercial Warrants

- 2) It is recommended the Board of Education approve commercial warrants #93271 through #93426 for a total amount of \$732,862.31. The breakdown by fund is as follows:
- | | | |
|---------|--|--------------|
| Fund 01 | General | \$367,452.43 |
| Fund 12 | Child Development | \$1,650.52 |
| Fund 14 | Deferred Maintenance | \$12,373.43 |
| Fund 23 | General Obligation Bond Series 2007 | \$27,085.77 |
| Fund 24 | General Obligation Bond Series 2011 | \$1,548.00 |
| Fund 25 | Capital Facilities | \$293,430.33 |
| Fund 26 | General Obligation BAN Series 2011A | \$0.00 |
| Fund 27 | General Obligation BAN QSCB Series 2011B | \$29,321.83 |
| Fund 35 | State Facilities Fund | \$0.00 |
| Fund 39 | School Facilities Prop. 47 | \$0.00 |
| Fund 40 | Special Reserve/Capital Outlay | \$0.00 |
| Fund 68 | Self-Insurance Fund | \$0.00 |

Agreement with Tandus Flooring – Santa Monica-Malibu SD Bid

- 3) It is recommended the Board of Education approve the purchase of carpet, geotiles, and installation from Tandus Flooring, Inc., 311 Smith Industrial Boulevard, Dalton, GA 30721 from August 14, 2013, through August 13, 2014, utilizing the pricing contained in the Santa Monica-Malibu School District Bid #9.10 Flooring Materials & Installation. Pursuant to the provision of the Public Contract Code section 20118, the Board finds and determines that it is in the best interest of the District to purchase carpet, geotiles, and installation using the above-listed school district's contract.
- Funding:* 01-XXXXXXXX-4311 General Fund
 14-XXXXXXXX-4311 Deferred Maintenance
 23-XXXXXXXX-6266 General Obligation Bond Series 2007
 24-XXXXXXXX-6266 General Obligation Bond Series 2011
 26-XXXXXXXX-6266 General Obligation BAN series 2011A
 27-XXXXXXXX-6266 GO BAN QSCB Series 2011B
 25-XXXXXXXX-6266 Capital Facilities
 35-XXXXXXXX-6266 State Facilities Fund
 39-XXXXXXXX-6266 State School Facilities Prop 47
 40-XXXXXXXX-4311 Special Reserve/Capital Outlay

Agreement with Tandus Flooring, Inc. – Edison

- 4) It is recommended the Board of Education approve the purchase of carpet and geotiles for the Edison Modernization Project from Tandus Flooring, Inc., 311 Smith Industrial Boulevard, Dalton, GA 30721. This is based on the pricing from Palo Verde Unified School District Bid #B-111202, Carpet, Installation, and Resilient Flooring in the amount of \$55,241.42. Pursuant to the provision of the Public Contract Code section 20118, the Board finds and determines that it is in the best interest of the District to purchase carpet and geotiles through the above-listed school district's contract.
- Funding:* 27-06571085-6266 Edison Expansion
 (GO BAN QSCB Series 2011B – Restricted)

Agreement with Adolph Ziemba, AIA & Associates – Juarez

- 5) It is recommended the Board of Education approve the agreement between this District and Adolph Ziemba, AIA & Associates, Inc., 601 South Glenoaks Boulevard, Suite 400, Burbank, CA 91502 for architectural, civil, plumbing, and electrical engineering services for interim housing for the AB300 Seismic Mitigation Project at Benito Juarez School. The fee for this service will be at an estimated cost of \$42,400, plus reimbursable expenses.
- Funding:* 23-12572285-6260 Juarez Seismic
 (General Obligation Bond – Restricted)

END OF CONSENT CALENDAR

Motion: _____ Second: _____ Vote: _____

7. SUPERINTENDENT'S REPORT - NONE

8. ACTION CALENDAR

A. SUPERINTENDENT'S OFFICE

Exhibit 8A.1
Board Policies

- 1) It is recommended the Board of Education receive for first reading revisions to the following Board Policies:
 - a) Board Policy 1325, Community Relations: Advertising and Promotion
[Board must choose Option 1 or 2: Nonpublic or Limited Public Forum.]
 - b) Board Policy 3460, Business and Noninstructional Operations: Financial Reports and Accountability (*NEW*)
 - c) Board Policy 3580, Business and Noninstructional Operations: District Records
 - d) Board Bylaw 9130, Board Bylaws: Board Committees
 - e) Board Bylaw 9220, Board Bylaws: Governing Board Elections
[Board must choose Option 1 or 2: Statement of Qualifications.]
 - f) Board Bylaw 9322, Board Bylaws: Agenda/Meeting Materials

Motion: _____ Second: _____ Vote: _____

Board
Representative
Panelist
Selection

- 2) It is recommended the Board of Education approve the appointment of a community member to serve as a Board representative for panel interviews of principal and key leadership positions.

Motion: _____ Second: _____ Vote: _____

B. EDUCATIONAL SERVICES

Exhibit 8B.1
Res 2013-14/01
Instructional
Materials

- 1) It is recommended the Board of Education approve Resolution No. 2013-14/01 Instructional Materials and officially certify that pupils in the schools will have during the 2013-14 school year sufficient textbooks and/or instructional materials consistent with the content and cycle of the curriculum frameworks adopted by the California Department of Education (Education Code §60119 and §60422) and the District is, therefore, eligible to receive funding from the Pupil Textbook and Instructional Materials Incentive program (Education Code §60252).
[A Public Hearing for this item was held at the August 12, 2013, Board meeting.]
Funding: No Cost to the District

Motion: _____ Second: _____ Vote: _____

Exhibit 8B.2
Res 2013-14/02
Attendance
Awareness Month

- 2) It is recommended the Board of Education adopt Resolution No. 2013-14/02 declaring the month of September as **Attendance Awareness Month**.

Motion: _____ Second: _____ Vote: _____

Board Agenda – August 26, 2013

C. HUMAN RESOURCES

Change in Work
Year for
Coordinator of
State and
Federal Projects

- 1) It is recommended the Board of Education approve the change in work year for Coordinator of State and Federal Projects from 220 days to 202 days permanently, effective July 1, 2013.

Motion:_____Second:_____Vote:_____

D. ADMINISTRATIVE SERVICES

Payroll
Warrants

- 1) It is recommended the Board of Education approve payroll warrants for the month of July in the amount of \$7,663,748.74.

Motion:_____Second:_____Vote:_____

9. BOARD DISCUSSION

School
Business

- A. Board Member activities related to school business:

Bob Gardner
James Vanderbilt
Sandy Blumberg
Dr. José F. Moreno
Jeff Cole

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

FUTURE AGENDA ITEMS			
TOPIC	FORMAT	ITEM IN PROGRESS	DATE AGENDIZED
Common Core Implementation	Study Session	X	September 9, 2013
Dual Immersion	Study Session	X	October 28, 2013
Inclusion	Study Session	X	November 12, 2013

NEXT REGULAR BOARD MEETING
Monday, September 9, 2013 – 6:00 p.m.
Board Room – Building B
1001 S. East Street, Anaheim

Anaheim City School District Board of Education

MINUTES Regular Meeting Monday, August 12, 2013

Call to Order

1. **CALL TO ORDER**

A regular meeting of the Board of Education of the Anaheim City School District was called to order by Board President Jeff Cole in the Board Room – Building B at 1001 S. East Street, Anaheim, California, at 4:38 p.m. this date.

Roll Call

BOARD ROLL CALL

A. Members of the Board Present:
Mr. Jeff Cole, President
Dr. José F. Moreno, Clerk
Mrs. Sandy Blumberg, Member
Mr. Bob Gardner, Member
Mr. James Vanderbilt, Member

B. Public Speakers: Closed Session Agenda Items – NONE

Motion #014
Closed Session

2. **CLOSED SESSION**

It was moved/seconded (MORENO/BLUMBERG) to recess to Closed Session for discussion and/or action on the following items, with the exception of Item 2A which was removed from discussion: **APPROVED 5-0**

ITEM REMOVED

ITEM REMOVED FROM DISCUSSION

A. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
[Government Code §54957]

B. **CONFERENCE WITH LABOR NEGOTIATOR** *[Government Code §54957.6]*
Agency designated representative: Jay Fernow, Fagen Friedman & Fulfroost
Agency negotiator: Luis Camarena, Assistant Superintendent, Human Resources
Employee organization: Anaheim Elementary Education Association (AEEA)
Employee organization: California School Employees Association (CSEA)

C. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
[Government Code §54956.9 (d)(1)]
California School Employees Association Level III Grievance
Legal Counsel: Jay Fernow, Fagen Friedman & Fulfroost

D. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** *[Government Code §54957]*
Title: Superintendent

3. **RECONVENE TO OPEN SESSION** – 6:55 p.m.

Virginia Tibbetts, teacher, led the Pledge of Allegiance.

Board Minutes – August 12, 2013

Roll Call

INTRODUCTIONS AND BOARD ROLL CALL

Members of the Board Present:

Mr. Jeff Cole, President
Dr. José F. Moreno, Clerk
Mrs. Sandy Blumberg, Member
Mr. Bob Gardner, Member
Mr. James Vanderbilt, Member

Staff Members Present:

Dr. Linda Wagner, Superintendent
Mr. Luis Camarena, Assistant Superintendent, Human Resources
Mr. Darren Dang, Assistant Superintendent, Administrative Services
Dr. Mary O'Neill Grace, Assistant Superintendent, Educational Services
Mrs. Deena Blevins, Sr. Administrative Assistant, Communications & Public Information

Also Present:

AEEA: Kristen Fisher
AESMA: Debbie Schroeder
CSEA: Cindy Stanaker
Interpreter: Mary Madrigal
OCDE: Don Trigg
Staff, parents

REPORT OF CLOSED SESSION ACTIONS TAKEN

Motion #015

In Closed Session, the Board of Education voted unanimously to deny the Anticipated Litigation, California School Employees Association Level III Grievance. **APPROVED 5-0**

ADOPTION OF AGENDA

Motion #016
Adopt Agenda

It was moved/seconded (GARDNER/MORENO) to adopt the agenda for Monday, August 12, 2013. **APPROVED 5-0**

4. SPECIAL ORDER OF BUSINESS

Introduction

A. Introduction of Kimberly Hadley, Vice Principal at Melbourne A. Gauer and Adelaide Price Schools – Dr. Linda Wagner

Public Hearing
Regarding
Sufficient
Textbooks
and/or
Instructional
Materials

B. The Board President declared a public hearing for the purpose of hearing comments regarding whether pupils in the schools will have during the 2013-14 school year sufficient textbooks and/or instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the California Department of Education (Education Code §60119 and §60422) and the District is therefore, eligible to receive funding from the Pupil Textbook and Instructional Materials incentive program (Education Code §60252).

After hearing comments from the public, the Board President gave notice that a vote on this item is scheduled for the August 26, 2013, Regular Board meeting.

Lockdown
Procedures

C. Lockdown Procedures – Investigator Jason Smith, Anaheim Police Department, Safe Schools Division

Investigator Smith presented the “School Lockdown” video describing the three levels of a school lockdown. He provided examples and described interaction between the Anaheim Police Department and the affected school(s). He also presented the video “Run-Hide-Fight” which focuses on how to survive an active shooter incident, reviewed the importance of these options, and ways in which a school district can utilize them. Run-Hide-Fight is a Department of Homeland Security grant funded project.

5. SUPERINTENDENT’S UPDATES

Good News

A. Good News – Dr. Linda Wagner, Superintendent

Ponderosa Elementary received an award on Tuesday, August 6, from the Anaheim Police Department at the City’s annual “National Night Out Celebration” event for dedication to crime prevention. Ponderosa’s support and coordination of “Flashlight Walks” and partnerships with GRIP and Cops 4 Kids were highlighted.

Anaheim City School District’s Technology Integration Showcase will be held Tuesday, August 13, from 8:00 a.m. – 3:30 p.m. at Abraham Lincoln School. This is the first time the District has held the event. It is open to all District employees and consists of six 45-minute sessions. Highlights include the introduction of Google Apps for Students and the introduction of Britannica Online.

Maria Rosa Guzman, active community member, secured a donation from the Mexican Consulate of 10 boxes of Spanish books for the dual immersion programs at Benito Juarez and Adelaide Price schools.

Dr. Chuck Lewis started his new assignment as the Director of Personnel Services for Tustin Unified School District on Monday, August 12, 2013. At the next Board meeting, the Board will discuss and select a Board representative seat on the interview panels for the Director of Human Resources position. Community members are encouraged to apply for consideration as a Board representative.

6. PUBLIC SPEAKERS: SPEAKERS ON AGENDA OR NON-AGENDA ITEMS

Visitors

A. Request of Visitors

Virginia Tibbetts, teacher, spoke regarding the Local Control Funding Formula (LCFF) and No Child Left Behind (NCLB) Waivers.

Corres.

B. Correspondence

Letter from Francis Barajas

- 1) Letter dated July 31, 2013, from Francis Barajas, Measure BB Citizens’ Oversight Committee member

7. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board in one motion. There is no discussion of these items unless a Member of the Board, staff or the public requests specific items to be discussed and/or removed from the Consent Calendar.

Motion #017
Consent Items

It was moved/seconded (MORENO/BLUMBERG) to approve/ratify the following Consent Calendar items 7A through 7D. **APPROVED 5-0**

A. SUPERINTENDENT’S OFFICE

Minutes

- 1) APPROVED MINUTES
 - a) Regular Meeting of July 22, 2013
 - b) Special Meeting, Governance Team-Superintendent Retreat of July 23 and 25, 2013.

Gifts

- 2) The Board of Education acknowledged the gifts and donations as presented at the August 12, 2013, Board meeting.

Board Minutes – August 12, 2013

- Conferences 3) CONFERENCE ATTENDANCE, PLUS EXPENSES [BOARD ONLY] – NONE
- Board Policies 4) The Board of Education received for second reading and adoption revisions to the following Board Policies:
- a) Board Policy 6161.1, Instruction: Selection and Evaluation of Instructional Materials
 - b) Board Policy 6161.11, Instruction: Supplementary Instructional Materials (NEW)
 - c) Board Policy 6174, Instruction: Education for English Language Learners

B. EDUCATIONAL SERVICES

- Interdistrict Permits 1) The Board of Education approved the Interdistrict Attendance Permits as presented at the August 12, 2013, Board meeting.
- Seminars 2) The Board of Education approved payment as indicated to the individuals who have successfully completed the seminars as presented at the August 12, 2013, Board meeting.
- Williams Report 3) The Board of Education accepted the Williams Settlement Legislation 2012-13 fourth quarter Teacher Monitoring Recap report as required by Education Code Section 1240(2)(H) listed in Exhibit 7B.3.
Funding: No Cost to the District
- Amendment of Confirmation of Assignment with Advance Med 4) The Board of Education amended a Confirmation of Assignment between this District and Advance Med, LLC, 1701 Legacy Drive, Suite 1475, Frisco, TX 75034 to provide speech language pathologist Nathan Silva at Horace Mann School to cover the kindergarten through sixth-grade speech therapy program previously approved at the June 25, 2012, Board meeting. This amendment is to increase the agreement by \$360 to cover an end-of-year invoice for services provided during the 2012-13 school year.
Funding: 01-41256035-5120 Speech Program, District (General Fund – Restricted/State)
- Agreements with Approach Learning and Assessment Center, Inc. 5) The Board of Education approved Individual Service Agreements between this District and Approach Learning and Assessment Center, Inc., 2190 N. Canal Street, Orange, CA 92865-3601 for nonpublic school services, including transportation as presented at the August 12, 2013, Board meeting. The fee for this service shall not exceed \$109,675.
*Funding: 01-41256318-5823 Non Public Schools, Special Ed, \$87,205
01-41202036-5831 Special Ed Transport Outside Svcs, \$22,470 (General Fund – Restricted/State)*
- Agreement with Kimberly J. Hiddleston 6) The Board of Education approved an Independent Contractor Agreement between this District and Kimberly J. Hiddleston, M.A., CCC-SLP, LSLC Cert. AVT, dba Hiddleston Listening, Language, and Speech Center, 901 Dove Street, Suite 280, Newport Beach, CA 92660 to provide Auditory-Verbal Therapy (AVT) services for student #K1211-0910, effective July 1, 2013, through April 22, 2014, per IEP dated June 10, 2013. The rate is \$150 per hour, not to exceed 36 one-hour sessions. The fee for this service shall not exceed \$5,400.
Funding: 01-41256318-5823 Non Public Schools, Special Ed (General Fund – Restricted/State)

Board Minutes – August 12, 2013

- Confirmation of Assignment with The Speech Pathology Group, Inc.
- 7) The Board of Education approved a Confirmation of Assignment between this District and The Speech Pathology Group, Inc., 2021 Ygnacio Valley Road, C202, Walnut Creek, CA 94598 to provide speech language pathologist Kim Economos, effective August 16, 2013, through June 20, 2014, to provide speech services at the preschool program at the Key Early Learning Center. The rate is \$85 per hour, not to exceed 30 hours per week, plus mileage allowance at the current rate if travel to other school sites is necessary. The fee for this service shall not exceed \$97,580.
Funding: 01-41256035-5823 Speech Program District (General Fund – Restricted/State)
- Confirmation of Assignment with Sunbelt Staffing, LLC
- 8) The Board of Education approved a Confirmation of Assignment between this District and Sunbelt Staffing, LLC, 3687 Tampa Road, Suite 200, Oldsmar, FL 34677 for speech language pathologist Joy Torres, effective August 16, 2013, through June 20, 2014, to cover the preschool speech and language caseload at the Key Early Learning Center. The rate is \$80 per hour, not to exceed 37.5 hour per week, plus mileage allowance at the current rate if travel to other school sites is necessary. The fee for this service shall not exceed \$110,500.
Funding: 01-41256035-5823 Speech Program District (General Fund – Restricted/State)
- Agreement with Children's Learning Connection, Inc.
- 9) The Board of Education approved for 2013-14 the District Master Contract General Agreement for Nonsectarian, Nonpublic Agency Services between this District and Children's Learning Connection, Inc., 18350 Mt. Langley, Suite 105, Fountain Valley, CA 92708 to provide speech and language therapy, behavioral therapy, occupational therapy, and physical therapy.
Funding: 01-41256318-5823 Non Public Schools, Special Ed (General Fund – Restricted/State)
- Agreement with Children's Learning Connection, Inc.
- 10) The Board of Education approved an Individual Service Agreement between this District and Children's Learning Connection, Inc., 18350 Mt. Langley, Suite 105, Fountain Valley, CA 92708 to provide a speech and language evaluation, and an Occupational Therapy (OT) evaluation during the 2013-14 school year, per Final Settlement Agreement and Release, Case No. 2013060056 dated June 12, 2013, for student #40052778. The fee for this service shall not exceed \$1,130.
Funding: 01-41256318-5823 Non Public Schools, Special Ed (General Fund – Restricted/State)
- Agreement with Applied Behavior Consultants, Inc.
- 11) The Board of Education approved for 2013-14 the District Master Contract General Agreement for Nonsectarian, Nonpublic Agency Services between this District and Applied Behavior Consultants, Inc., 4540 Harlin Drive, Sacramento, CA 95826 to provide services including, but not limited to, speech and language therapy, behavior consulting, parent training, PECS training, and OT and PT therapy, per Final Settlement and Release, Case No. 2013060056 dated June 12, 2013, for student #40052778.
Funding: 01-41256318-5823 Non Public Schools, Special Ed (General Fund – Restricted/State)
- Agreement with Applied Behavior Consultants, Inc.
- 12) The Board of Education approved an Individual Service Agreement between this District and Applied Behavior Consultants, Inc., 4540 Harlin Drive, Sacramento, CA 95826 to provide an Applied Behavior Assessment, effective June 12, 2013, through October 1, 2013, per Final Settlement and Release, Case No. 2013060056 dated June 12, 2013, for student #40052778. The fee for this service shall not exceed \$1,490.
Funding: 01-41256318-5823 Non Public Schools, Special Ed (General Fund – Restricted/State)

Board Minutes – August 12, 2013

Agreement with
Speech and
Language
Development
Center

- 13) The Board of Education approved for 2013-14 the District Master Contract for Nonsectarian, Nonpublic School Services between this District and Speech and Language Development Center, 8699 Holder Street, Buena Park, CA 90620 to provide nonpublic school services including transportation. Services provided include, but are not limited to, basic education program, speech and language therapy, counseling, social skills, and auditory training.
*Funding: 01-41256318-5823 Non Public Schools, Special Ed
01-41202036-5831 Special Ed Transport Outside Services
(General Fund – Restricted/State)*

Submittal of
Con App
Part I

- 14) The Board of Education approved submittal of the Consolidated Application for Funding Categorical Aid Programs (Part I) for the 2013-14 school year. The application certifies District eligibility for continued support of the following programs:

Special Needs Students

Title I Part A – Basic Grant (NCLB Federal)

Title III Part A – English Learner (NCLB Federal)

Economic Impact Aid – English Learners (State)

School Improvement and Professional Development

Title II Part A – Teacher Quality (NCLB Federal)

Funding: No Cost to the District

Agreement with
OC Supt. of
Schools –
Outdoor
Science School

- 15) The Board of Education approved for 2013-14 Agreement No. 60057 between this District and the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, CA 92626 for use of resident Outdoor Science School facilities, supplies, equipment and services.

*Funding: 01-05021010 through 01-12021010, 01-14021010 through
01-27021010, 0129021010, 01-31021010 Regular Education
(General Fund – Unrestricted)*

[Sixth-grade students from all 24 District schools participate in this program in the San Bernardino Mountains.]

Agreement with
OC Supt. of
Schools –
Inside the
Outdoors
Field Program

- 16) The Board of Education approved for 2013-14 Agreement No. 60043 between this District and the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, CA 92626 to provide the Inside the Outdoors-Field Program.

*Funding: Various School Budgets
(General Fund – Unrestricted/State)
(General Fund – Restricted Federal/State)*

Approval of
2013-14 ECE
Parent
Handbook

- 17) The Board of Education approved the Early Childhood Education (ECE) 2013-14 Parent Handbook to comply with the state preschool contract requirements. The Handbook is available for viewing in the Office of the Assistant Superintendent, Educational Services. Funds from School Readiness Services for Preschool were used to print the handbook and provide a copy for all ECE families. The fee for this service shall not exceed \$902.88.

*Funding: 01-47922825-5842 School Readiness Svcs Parent Involvement
(General Fund – Restricted/Local)*

Board Minutes – August 12, 2013

Agreement with
The Go Game

- 18) The Board of Education approved an Independent Contractor Agreement between this District and The Go Game, 400 Treat Avenue, Suite F, San Francisco, CA 94110 to provide a one-day team building professional development for Palm Lane staff. Activities will provide staff with a wide variety of skills including creativity, communication, problem solving, and time management. The cost is \$4,800 for up to 50 participants. The fee for this service shall not exceed \$4,800.

Funding: 01-19382126-5823 Title I Palm Lane Professional Development (General Fund – Restricted/Federal)

Acceptance of
Funds from the
Children and
Families
Commission of
Orange County

- 19) The Board of Education accepted \$1,068,972 from the Children and Families Commission of Orange County, 17320 Redhill Avenue, Suite 200, Irvine, CA 92614 for the implementation of the Child Signature Program RFA #3 (CSP3). The program will support early learning services and provide enhanced services to eight classrooms selected to participate in the CSP3. Funding is included for hiring six family support specialists to provide services to support CSP3 families, including home visitation, resource and referral, and case management. The term of the agreement is July 1, 2013, through June 30, 2015.

Funding: No Cost to the District

C. HUMAN RESOURCES

Certificated
Personnel

- 1) The Board of Education approved the Certificated Personnel requests as presented at the August 12, 2013, Board meeting.

Classified
Personnel

- 2) The Board of Education approved the Classified Personnel requests as presented at the August 12, 2013, Board meeting.

Payment for
Extra Duty/
Training

- 3) The Board of Education approved payment as indicated to the individuals who have successfully completed extra duty/training/seminars/jury duty as presented at the August 12, 2013, Board meeting.

Funding: Various Restricted and Unrestricted Funds

D. ADMINISTRATIVE SERVICES

Purchase Orders

- 1) The Board of Education approved Purchase Orders H04A0040-0043, H04C0022-0053, H04R0185-0360, H04S0030-H04S0035, H04V0009-0015; Change Orders E04R2570, F04R3011-3012, G04R1146, G04R1178, G04R2636, H04C0018, H04R0133, H04R0138, H04R0141, H04R0177, H04R0179, H04R0298, H04S0019, H04S0021, H04S0025; and Canceled Orders – NONE.

Commercial
Warrants

- 2) The Board of Education approved commercial warrants #92994 through #93270 for a total amount of \$7,311,734.91. The breakdown by fund is as follows:

Fund 01	General	\$3,009,164.02
Fund 12	Child Development	\$7,118.43
Fund 14	Deferred Maintenance	\$10,245.00
Fund 23	General Obligation Bond Series 2007	\$668,242.57
Fund 24	General Obligation Bond Series 2011	\$770.00
Fund 25	Capital Facilities	\$19,611.93
Fund 26	General Obligation BAN Series 2011A	\$0.00
Fund 27	General Obligation BAN QSCB Series 2011B	\$2,032,379.00
Fund 35	State Facilities Fund	\$0.00
Fund 39	School Facilities Prop. 47	\$0.00
Fund 40	Special Reserve/Capital Outlay	\$0.00
Fund 68	Self-Insurance Fund	\$1,564,203.96

Board Minutes – August 12, 2013

Agreement
with Axiom
Advisors, Inc.

- 3) The Board of Education approved an agreement between this District and Axiom Advisors, Inc., 4935 Hillside Circle, El Dorado Hills, CA 95672 to prepare and file the reimbursement claims for the behavioral intervention plans mandate for fiscal years 1993-94 through 2011-12. The fee for these services shall not exceed \$2,000.

*Funding: 01-62006278-5823 District Mandated Cost
(General Fund – Unrestricted)*

Agreement
with Vavrinek,
Trine, Day &
Co., LLP –
Performance
Audit,
Measure BB

- 4) The Board of Education approved an agreement between this District and Vavrinek, Trine, Day & Co., LLP, 8270 Aspen Street, Rancho Cucamonga, CA 91730 to provide bi-annual performance audit services regarding Measure BB. The cost for these services shall not exceed \$5,400 per report or \$10,800 for the 2013-14 school year.

*Funding: 23-00575085-5810 Bond Cost of Issuance
(General Obligation Bond – Restricted)*

[Annual financial and performance audits must be conducted on the funds approved by any Proposition 39 bond measure.]

Agreement
with Vavrinek,
Trine, Day &
Co., LLP –
Performance
Audit,
Measure G

- 5) The Board of Education approved an agreement between this District and Vavrinek, Trine, Day & Co., LLP, 8270 Aspen Street, Rancho Cucamonga, CA 91730 to provide bi-annual performance audit services regarding Measure G. The cost for these services shall not exceed \$5,400 per report or \$10,800 for the 2013-14 school year.

*Funding: 24-00575085-5810 Bond Cost of Issuance
(General Obligation Bond – Restricted)*

[Annual financial and performance audits must be conducted on the funds approved by any Proposition 39 bond measure.]

Agreement with
FCMAT

- 6) The Board of Education approved an agreement between this District and Fiscal Crisis & Management Assistance Team (FCMAT), 1300 17th Street, Bakersfield, CA 93301 to provide a study of the District's facilities and maintenance operations for an estimated cost of \$22,000 as presented at the August 12, 2013, Board meeting.

*Funding: 01-60006278-5823 Fiscal Planning Admin
(General Fund – Unrestricted)*

Agreement
with City of
Anaheim –
City Park
Athletic Fields

- 7) The Board of Education approved an agreement between this District and the City of Anaheim, 200 S. Anaheim Boulevard, Suite 433, Anaheim, CA 92805 for use of City park athletic fields during school hours for school playground and physical education use. The term of this agreement is three years, ending June 30, 2016.

Funding: No cost to the District

Agreement
with City of
Anaheim –
District Athletic
Fields

- 8) The Board of Education approved an agreement between this District and the City of Anaheim, 200 S. Anaheim Boulevard, Suite 433, Anaheim, CA 92805 for use and scheduling of District athletic fields during non-school hours for community recreation purposes. The term of this agreement is three years, ending June 30, 2016.

Funding: No cost to the District

Board Minutes – August 12, 2013

Amended
Agreement
with MTGL,
Inc. –
Edison

- 9) The Board of Education amended the agreement between this District and MTGL, Inc., 2992 E. La Palma Avenue, Suite A, Anaheim, CA 92806 for soils and materials testing and inspection due to additional steel shop fabrication inspections and contractor inspection overruns at the Edison Expansion Project for an increase of \$26,635.35, plus reimbursable expenses. This agreement is amended for a total contract amount not to exceed \$170,670.35, plus reimbursables.

*Funding: 25-06571085-6265 Edison Expansion
(Capital Facilities - Restricted)*

Amend
Agreement
with
Construction
Testing &
Engineering,
Inc. - Madison

- 10) The Board of Education amended the agreement between this District and Construction Testing & Engineering, Inc., 1441 Montiel Road, Suite 115, Escondido, CA 92026 for Special Inspection & Testing Services for the Madison Shade Shelter Project to revise line items on the Estimated Scope of Services. There is no change in the agreement cost.

*Funding: 24-16572485-6280 Madison Shade Shelter
(General Obligation Bond Series 2011 - Restricted)*

Agreement
with Oxbridge
Development,
Inc. –
Various

- 11) The Board of Education approved an agreement between this District and Oxbridge Development, Inc., 60 King Avenue, Piedmont, CA 94611 for real estate consulting services effective August 13, 2013, through August 12, 2016, at a cost not to exceed \$100,000, plus reimbursable expenses.

*Funding: 01-XXXXXXXX-5823 General Fund
23-XXXXXXXX-6155 General Obligation Bond Series 2007
24-XXXXXXXX-6155 General Obligation Bond Series 2011
26-XXXXXXXX-6155 General Obligation BAN Series 2011A
27-XXXXXXXX-6155 GO BAN QSCB Series 2011B
25-XXXXXXXX-5823 Capital Facilities
40-XXXXXXXX-5823 Special Reserve/Capital Outlay*

END OF CONSENT CALENDAR

8. SUPERINTENDENT'S REPORT - NONE

9. ACTION CALENDAR

A. SUPERINTENDENT'S OFFICE

Motion #018
2013-14
District Goals
and Targets

- 1) It was moved/seconded (BLUMBERG/GARDNER) to approve the 2013-14 District Goals and Targets as presented at the August 12, 2013, Board meeting. **APPROVED 5-0**

B. EDUCATIONAL SERVICES – NONE

C. HUMAN RESOURCES

Motion #019
Revised Job
Description

- 1) It was moved/seconded (BLUMBERG/MORENO) to approve the revised job description for Director of Human Resources as presented at the August 12, 2013, Board meeting. This position shall remain at Range 16 on the Certificated Management 220-day Base Salary Schedule or Range 29 on the Classified Management Salary Schedule. **APPROVED 5-0**

Board Minutes – August 12, 2013

Motion #020

Revised Job
Description

- 2) It was moved/seconded (GARDNER/BLUMBERG) to approve the revised job description for Curriculum Specialist: Technology as presented at the August 12, 2013, Board meeting. This position shall remain at Range 11 on the Certificated Management 190-day Base Salary Schedule. **APPROVED 5-0**

Motion #021

New Job
Description

- 3) It was moved/seconded (GARDNER/BLUMBERG) to approve the new job description for Special Education Administrator at Range 14 on the Certificated Management 205-day Base Salary Schedule as presented at the August 12, 2013, Board meeting. **APPROVED 5-0**

Motion #022

New Job
Description

- 4) It was moved/seconded (BLUMBERG/MORENO) to approve the new job description for Family Services Coordinator at Range 1 on the Classified Management Salary Schedule as presented at the August 12, 2013, Board meeting. **APPROVED 5-0**

D. ADMINISTRATIVE SERVICES

Motion #023

ICOC Members -
Measure BB

- 1) It was moved/seconded (GARDNER/VANDERBILT) to approve the terms as presented at the August 12, 2013, Board meeting for the members of the Measure BB Independent Citizens' Oversight Committee. **APPROVED 5-0**

10. BOARD DISCUSSION

- A. Instructional Assistants in Dual Immersion Classrooms – Dr. Mary O'Neill Grace
Dr. Grace began the discussion with a PowerPoint presentation including current funding, the District's history of instructional assistants (IA), three-year history of inter-district transfers, and budget challenges. The Board discussion included IA staffing, funding issues, the role of an IA in the classroom, and the Dual Immersion (DI) task force. At this time, the District will continue the current IA practice for the DI program; consider staffing at the upcoming DI meeting and bring back a staffing recommendation to the Board; and continue the study over the course of the coming year to help determine what direction to take as the next school year unfolds.

- B. Board Member activities related to school business:

Bob Gardner attended a planning meeting for Ponderosa Park with ACSD employees Melinda Pure and Craig Martin. Mr. Gardner has also been asked by City to serve as part of a liaison group with parents to work between the City and the Park.

James Vanderbilt thanked Dr. Moreno and others for sharing articles with him and commented that he welcomes receiving articles and how helpful it is to pass information along.

Sandy Blumberg shared, in the interest of articulation with the high school district, that AUHSD is piloting online registration with four schools and commented on the problems associated with it and how important it may become for the elementary feeder district to assist parents in obtaining an email address, since it is going to become critical in this process. Working together with the elementary district to accomplish this may lessen the affect it will have on parents and the process of registering their children.

School
Business

ACKNOWLEDGEMENT OF GIFTS WITH APPRECIATION
Anaheim City School District

Board Meeting August 26, 2013

	SITE	DONOR	DONATION
1.	Horace Mann School	Shannon Robinson	Dell Computer, Monitor, Keyboard, Mouse, Speakers, and Web Cam

Anaheim City School District
Human Resources Department

CERTIFICATED PERSONNEL
August 26, 2013 Board Agenda

CERTIFICATED PERSONNEL

Employment

50% School Nurse:

Marla Barbosa	Pupil Services	8/19/13
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Rehire

Teacher:

Stacey Lieu	Franklin	8/9/13
Joshua Schoening	Palm Lane	8/16/13

Change in Assignment

From Teacher on Special Assignment-Instruction to Classroom Teacher:

Shiloe Erickson	Palm Lane	8/16/13
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Extra Duty Days

School Psychologist:

Katie Larios (12 days)	Mann	7/1/13 – 6/30/14
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Resignation

Classroom Teacher:

Alfonso Jimenez	Madison	8/15/13
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Resignation from Personal Leave of Absence

Classroom Teacher:

Renee Chung	Palm Lane	8/5/13
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NOTE: FMLA/CFRA = Family Medical Leave of Absence/California Family Rights Act

Anaheim City School District
Human Resources Department

CLASSIFIED PERSONNEL
August 26, 2013 Board Agenda

CLASSIFIED PERSONNEL

Employment

Playground Supervisor:

Victor Guerrero	Mann	8/15/13
Sally Ann Cruz	Mann	8/15/13
Marcos Lepe	Sunkist	8/16/13

Substitute Technology Support Technician:

Christopher Ahlheim	TIS	8/14/13
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Substitute Custodian:

Eric Pena	Maintenance	8/9/13
Henry Pena	Maintenance	8/13/13
Roberto Serna Gomez	Maintenance	8/13/13
Eric Flores	Maintenance	8/13/13

Instructional Assistant-Special Education/3 hr:

Emma Vanessa Armas	Stoddard	8/16/13
Alyssa Becker	Roosevelt	8/16/13
Brooke Beresford	Palm Lane	8/16/13
Christopher Coggins	Roosevelt	8/16/13
Miranda Craik	Revere	8/16/13
Ariadna Cummings	Key	8/16/13
Mariela Garcia Chavez	Westmont	8/16/13
Meagan Helman	Key	8/16/13
Bianca Hope	Westmont	8/16/13
Natalie Horgan	Jefferson	8/16/13
Michelle Mendoza	Key	8/16/13
Anastasia Margos	Revere	8/16/13
Seamus O'Hara	Loara	8/16/13
Priscilla Park	Price	8/16/13
Paola Pena	Stoddard	8/16/13
Jessica Renee Powers	Stoddard	8/16/13
Valerie Salazar	Revere	8/16/13
Elaine Serna-Jacinto	Westmont	8/16/13
Priyanka Sharma	Sunkist	8/16/13
Kristina Van Hoogmoed	Key	8/16/13
Siti Villareal	Jefferson	8/16/13

Return from Leave of Absence

Attendance Liaison:

Nancie Villegas	Pupil Services	8/16/13
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39-Month Rehire

Instructional Assistant – Head Start:

Laura Zamora	Franklin	8/1/13
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Change in Assignment

From Substitute IA-Special Education to 3-Hour Instructional Assistant-Special Education:

Jean Robbins	Edison	8/5/13
Markie Harden	Revere	8/20/13

From Instructional Assistant – Special Education to Substitute Instructional Assistant – Special Education:

Elena Valov	Franklin	8/15/13
Lorraine Hernandez	Stoddard	8/16/13

Out of Class

From Dispatcher/Scheduler to Transportation Services Coordinator:

Jose D. Mancha Jr.	Transportation	7/1/13-12/31/13
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From Bus Driver to 4-Hour School Bus Driver Instructor and 4-Hour Bus Driver:

John Paul Jones	Transportation	8/16/13-6/30/14
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Resignation

Instructional Assistant – Special Education:

Avelino Valencia	Roosevelt	6/14/13
Stephanie Slate	Orange Grove	8/13/13
Katie E. Obenshain	Ross	8/13/13
Jeanette Wilson	Westmont	8/16/13
Michelle C. Tene	Orange Grove	8/26/13
Liliana A. Zepeda	Orange Grove	6/14/13
Stefanie L. Moraga	Olive Street	8/16/13
Regina Siegel	Key Early Learning Ctr.	8/16/13
Joel Alonso	Roosevelt	9/4/13
Mario Barraza	Revere	8/23/13
Maria Luisa Alberto	Loara	8/15/13
John Anthony Stasiuk	Westmont	8/30/13

Bus Driver:

Arturo Jimenez	Transportation	8/16/13
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Leave of Absence

Director's Secretary:

Estela Magana	Transportation	9/11/13-9/10/14
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School Office Assistant:

Roberto Magana	Price	9/11/13-9/10/14
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Instructional Assistant – Special Education:

Sarah Perez	Lincoln	9/3/13-12/13/13
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Anaheim City School District
Human Resources Department

Payment for Extra Duty/Training/Seminars/Jury Duty
August 26, 2013 Board Agenda

Last Name	First Name	School	Position	Description	Date(s)	Stipend	Pseudo	Program
Fogerty	Judith	Special Svcs.	Teacher	Jury Duty Service	6/19/13	150.00	0141256311-1112	Spec. Ed.
Ceballos	Cristina	Madison	Teacher	Kinder incoming assessments	5/23/13	25.906	0116422010-1119	LEP
Ceballos	Cristina	Madison	Teacher	Kinder incoming assessments	8/9/13	25.906	0116422010-1119	LEP
Barbour	Anne	Westmont	Teacher	Planning days for "Write from the Beginning" trainers	7/1/13-6/30/14	150.00	0127382110-1118	Title I
Girgenti	Peggy	Westmont	Teacher	Planning days for "Write from the Beginning" trainers	7/1/13-6/30/14	150.00	0127382110-1118	Title I
Roush	Kelly	Westmont	Teacher	Planning days for "Write from the Beginning" trainers	7/1/13-6/30/14	150.00	0127382110-1118	Title I

ANAHEIM CITY SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 08/26/2013

FROM 08/08/2013 TO 08/21/2013

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
H04A0044	SEHI COMPUTER PRODUCTS INC.	189.60	189.60	0114022027 5633	SCHOOL ADMIN-LINCOLN / MAINTENANCE &
H04C0054	OFFICE DEPOT	26.99	26.99	1247531028 4311	HEADSTART ADMINISTRATION /
H04C0055	U-LINE	201.77	201.77	0163007275 4311	WAREHOUSE / MATERIALS/SUPPLIES
H04C0056	OFFICE DEPOT	35.98	33.83	0163006375 4311	PURCHASING / MATERIALS/SUPPLIES
			2.15	0163007275 4311	WAREHOUSE / MATERIALS/SUPPLIES
H04C0057	EDCAL	195.00	195.00	0150000574 5811	RECRUITMENT / ADVERTISING
H04C0058	OFFICE DEPOT	205.02	205.02	0165006575 4311	FACILITIES ADMINISTRATION /
H04C0059	OFFICE DEPOT	82.72	82.72	0170006482 4311	GROUND M&O / MATERIALS/SUPPLIES
H04C0060	OFFICE DEPOT	221.35	46.30	0101010171 4311	BOARD OF EDUCATION / MATERIALS/SUPPLIES
			175.05	0101010271 4311	SUPERINTENDENT / MATERIALS/SUPPLIES
H04C0061	OFFICE DEPOT	40.17	40.17	0141259526 4311	SP/ED MENTAL HLTH SERVICES /
H04C0062	GRAINGER	52.92	52.92	0106022027 4311	SCHOOL ADMIN-EDISON / MATERIALS/SUPPLIES
H04C0063	EDCAL	195.00	195.00	0150000574 5811	RECRUITMENT / ADVERTISING
H04C0064	OFFICE DEPOT	661.21	661.21	0115022027 4311	SCHOOL ADMINISTRATION-LOARA /
H04C0065	OFFICE DEPOT	23.08	23.08	0116022027 4311	SCHOOL ADMIN-MADISON / MATERIALS/SUPPLIES
H04C0066	OFFICE DEPOT	31.27	31.27	0109022027 4311	SCHOOL ADMINISTRATION-GUINN /
H04C0067	OFFICE DEPOT	149.03	149.03	0108022027 4311	SCHOOL ADMINISTRATION-GAUER /
H04C0068	OFFICE DEPOT	23.57	23.57	0121021010 4311	REGULAR EDUCATION-REVERE /
H04R0361	GST/MICRO CITY	166.13	166.13	0145004577 4311	TECHNOLOGY ADMINISTRATION /
H04R0362	SUPPLY MASTER INC.	263.09	263.09	0163006375 4311	PURCHASING / MATERIALS/SUPPLIES
H04R0363	ADVOCATES FOR HEALTHY LIVING I	561.00	561.00	0144924321 4311	NHC ADMIN ELEMENT OCT12-SEPT13 /
H04R0364	ARIEL SUPPLY	297.92	297.92	0141256021 4311	SPECIAL ED SUPPORT SERVICES /
H04R0365	MHS INC	74.40	74.40	0141251035 4311	SPEC/ED LOCAL ENTITLEMENT /
H04R0366	NEW MANAGEMENT	41.56	41.56	0122022027 4311	SCHOOL ADMINISTRATION-ROOSE /

ANAHEIM CITY SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 08/26/2013

FROM 08/08/2013 TO 08/21/2013

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
H04R0367	PLAK SMACKER	399.82	399.82	1247531010 4311	HEADSTART (EOA)-EXPEND INSTR. /
H04R0368	HAWTHORNE EDUCATIONAL	243.00	243.00	0125381110 4311	TITLE I-SUNKIST-INSTRUCTION /
H04R0369	DEFOE FURNITURE 4 KIDS	1,900.80	1,900.80	0114816027 4311	SLIP - LINCOLN - SCHOOL ADMIN /
H04R0370	TECHNOLOGY INTEGRATION GROUP	92.37	92.37	0160006278 4311	FISCAL PLANNING ADMIN / MATERIALS/SUPPLIES
H04R0371	SEHI COMPUTER PRODUCTS INC.	878.30	878.30	0143403010 4311	PROP 20-LOTTERY INST MATLS EXP /
H04R0372	GST/MICRO CITY	305.96	305.96	0160006278 4311	FISCAL PLANNING ADMIN / MATERIALS/SUPPLIES
H04R0373	FOUR SEASONS SECURITY SERVICES	169.00	169.00	2314571085 6267	LINCOLN RECONSTRUCTION / PLANNING/OTHER
H04R0374	O.C.D.E.	45.00	45.00	0144004439 5202	PUPIL SERVICES / CONFERENCE EXPENSE
H04R0375	KOPPEL & GRUBER PUBLIC FINANCE	4,850.00	4,850.00	2300575085 5823	BOND COST OF ISSUANCE /
H04R0376	FLEET REFINISHING	1,876.92	1,876.92	0160007182 5632	SUPPORT FLEET / MAINTENANCE & REPAIR-FLEET
H04R0377	LAKESHORE LEARNING MATERIALS	405.22	405.22	0107022027 4311	SCHOOL ADMIN-FRANKLIN /
H04R0378	O.C.D.E.	250.00	250.00	0114422010 5202	LEP-LINCOLN-INSTRUCTION / CONFERENCE
H04R0379	WESTERN PSYCHOLOGICAL SERVICES	2,412.94	1,537.76 875.18	0141251035 4311 0141259526 4311	SPEC/ED LOCAL ENTITLEMENT / SP/ED MENTAL HLTH SERVICES /
H04R0380	BEARCOM	1,484.10	1,484.10	0160201036 4311	TRANSPORTATION HOME-TO-SCHOOL /
H04R0381	THINKING MAPS INC.	50.20	50.20	0141259526 4311	SP/ED MENTAL HLTH SERVICES /
H04R0382	ACSA FOUNDATION	1,155.00	1,155.00	0141381326 5202	TITLE I PROF DEV - SPEC SRVS / CONFERENCE
H04R0383	O.C.D.E.	2,776.00	2,776.00	0141256021 5301	SPECIAL ED SUPPORT SERVICES / MEMBERSHIP
H04R0384	WIT LIT INCORPORATED	84.96	84.96	0143403010 4311	PROP 20-LOTTERY INST MATLS EXP /
H04R0385	JASPER ENGINES & TRANSMISSIONS	3,149.64	3,149.64	0160007182 5632	SUPPORT FLEET / MAINTENANCE & REPAIR-FLEET
H04R0386	TECHNOLOGY INTEGRATION GROUP	191.67	191.67	0162006278 4311	FISCAL SERVICES / MATERIALS/SUPPLIES
H04R0387	TECHNOLOGY INTEGRATION GROUP	55.64	55.64	0166006575 4311	CONSTRUCTION ADMINISTRATION /
H04R0388	LAKESHORE LEARNING MATERIALS	250.00	250.00	0109021010 4311	REGULAR EDUCATION-GUINN /
H04R0389	LAKESHORE LEARNING MATERIALS	250.00	250.00	0109021010 4311	REGULAR EDUCATION-GUINN /

ANAHEIM CITY SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 08/26/2013

FROM 08/08/2013 TO 08/21/2013

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
H04R0390	GST/MICRO CITY	443.88	443.88	0140004071 4311	ASSIST SUPT OF EDUCATION /
H04R0391	ARIEL SUPPLY	414.61	414.61	0106021010 4311	REGULAR EDUCATION-EDISON /
H04R0392	TELERIK INC	1,169.10	1,169.10	0146004630 5860	TESTING-EXP / LICENSING FEES
H04R0393	ACSA	395.00	395.00	0122022027 5202	SCHOOL ADMINISTRATION-ROOSE / CONFERENCE
H04R0394	JAY'S CATERING	405.92	405.92	0119950010 4388	DONATIONS-PALM LANE EXPENSE / FOOD
H04R0395	JENNIFER SWAN-ALTIERE	750.00	750.00	0144011710 5202	HOME TEACHING / CONFERENCE EXPENSE
H04R0396	VECTOR RESOURCES INC.	100.00	100.00	0160815526 5923	PROF DEVELOP BLOCK GRANT / FAX/TV
H04R0397	AMAZON.COM	27.65	27.65	0141259526 4311	SP/ED MENTAL HLTH SERVICES /
H04R0398	R & D INSTRUCTIONAL SOLUTIONS	248.40	248.40	0125381110 4311	TITLE I-SUNKIST-INSTRUCTION /
H04R0399	AMAZON.COM	46.23	46.23	0126422010 4311	LEP-OLIVE ST-INSTRUCTION /
H04R0400	SEHI COMPUTER PRODUCTS INC.	16.20	16.20	0141259526 5859	SP/ED MENTAL HLTH SERVICES / OTHER SERVICES
H04R0401	SANDOR'S GOURMET CATERING	328.00	328.00	0112022027 4388	SCHOOL ADMINISTRATION-JUARE / FOOD
H04R0402	BARNES & NOBLE	2,712.53	2,712.53	0143403010 4311	PROP 20-LOTTERY INST MATLS EXP /
H04R0403	SANDOR'S GOURMET CATERING	309.31	309.31	0111022027 4388	SCHOOL ADMIN-JEFFERSON / FOOD
H04R0404	CALIFORNIA DEPARTMENT OF ED	7,350.00	7,350.00	2706571085 6263	EDISON EXPANSION / PLANNING/CDE PLAN
H04R0405	UC REGENTS	6,300.00	6,300.00	0146342510 5823	TITLE III-LEP INSTRUCTION /
H04R0406	PEARSON	274.51	274.51	0141259526 4311	SP/ED MENTAL HLTH SERVICES /
H04R0407	FEDERAL EXPRESS CORP	42.72	42.72	2314571085 6267	LINCOLN RECONSTRUCTION / PLANNING/OTHER
H04R0408	FIVESTAR RUBBER STAMP	52.59	52.59	0166006575 4311	CONSTRUCTION ADMINISTRATION /
H04R0409	WESTERN PSYCHOLOGICAL SERVICES	523.92	523.92	0141256032 4311	PSYCHOLOGICAL SERVICES /
H04R0410	COMMITTEE FOR CHILDREN	9,751.10	9,751.10	0141259526 4311	SP/ED MENTAL HLTH SERVICES /
H04R0411	LYNDA.COM INC	250.00	250.00	0145011924 5860	ITV BROADCAST / LICENSING FEES
H04R0412	AXIOM ADVISORS & CONSULTANTS I	2,000.00	2,000.00	0160006278 5823	FISCAL PLANNING ADMIN /
H04R0413	MCGRAW-HILL SCHOOL EDUCATION	19,640.63	19,640.63	0143812010 4111	INSTRUCTIONAL MATERIALS FUND /

ANAHEIM CITY SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 08/26/2013

FROM 08/08/2013 TO 08/21/2013

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
H04R0414	SCHOOL HEALTH CORP.	113.60	113.60	0147922828 4311	SCHOOL READINESS SERVS ADMIN /
H04R0415	PLAK SMACKER	749.74	749.74	0147922810 4311	SCHOOL READINESS SERVS INSTRCL /
H04R0416	O.C.D.E.	23.60	23.60	0141256021 4311	SPECIAL ED SUPPORT SERVICES /
H04R0417	KIMBERLY J. HIDDLESON M.A. CCC	5,400.00	5,400.00	0141256318 5823	NON PUBLIC SCHOOLS /
H04R0418	VAVRINEK TRINE DAY & CO.	10,800.00	10,800.00	2400575085 5810	BOND COST OF ISSUANCE / AUDITS
H04R0419	VAVRINEK TRINE DAY & CO.	10,800.00	10,800.00	2300575085 5810	BOND COST OF ISSUANCE / AUDITS
H04R0420	ACADEMIC COMMUNICATION ASSOC.	56.64	56.64	0141256035 4311	SPEECH PROGRAM-DISTRICT /
H04R0421	SPEECH & LANGUAGE DEV.CENTER	875.00	875.00	0141256318 5818	NON PUBLIC SCHOOLS / LEGAL SETTLEMENT
H04R0422	O.C.D.E.	150.00	150.00	0143381326 5202	TITLE I PROF DEV - CURRICULUM / CONFERENCE
H04R0423	THINKING MAPS INC.	332.42	332.42	0114816010 4311	SLIP - LINCOLN - INSTRUCTION /
H04R0424	O.C.D.E.	500.00	500.00	0112422010 5202	LEP-JUAREZ-INSTRUCTION / CONFERENCE
H04R0425	SOUTH COAST AIR QUALITY MANAGE	434.94	434.94	0164230081 5859	ROUTINE RESTRICTED MAINT / OTHER SERVICES
H04R0426	FIVESTAR RUBBER STAMP	7.56	7.56	0163006375 4311	PURCHASING / MATERIALS/SUPPLIES
H04R0427	TOY DEPOT	655.83	655.83	0110381110 4311	TITLE I-HENRY-INSTRUCTION /
H04R0428	CDW-G INC	412.00	206.00	0143341026 4311	TITLE II CURRICULUM PROF DEVEL /
			206.00	0146341026 4311	TITLE II PROG & EVAL PROF DEVL /
H04R0429	DIAGNOSTIC DIRECT INC.	63.84	63.84	0141254034 4311	SPEC/ED PRESCHOOL LOCAL EXP /
H04R0430	NEWBAY MEDIA LLC	395.00	395.00	0145011924 5202	ITV BROADCAST / CONFERENCE EXPENSE
H04R0431	C.A.S.H.	484.00	484.00	0165006575 5202	FACILITIES ADMINISTRATION / CONFERENCE
H04R0432	DEPARTMENT OF SOCIAL SERVICES	550.00	220.00	1247531010 5860	HEADSTART (EOA)-EXPEND INSTR. / LICENSING
			330.00	1247533028 5860	CSPP PROGRAM ADMINISTRATION / LICENSING
H04R0433	ARIEL SUPPLY	703.83	703.83	0147922828 4311	SCHOOL READINESS SERVS ADMIN /
H04R0434	ARIEL SUPPLY	1,071.96	1,071.96	0131422010 4311	LEP-PONDEROSA-INSTRUCTION /
H04R0435	ARIEL SUPPLY	75.55	75.55	0141254034 4311	SPEC/ED PRESCHOOL LOCAL EXP /

ANAHEIM CITY SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 08/26/2013

FROM 08/08/2013 TO 08/21/2013

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
H04R0436	ARIEL SUPPLY	64.58	64.58	0107381110 4311	TITLE I-FRANKLIN-INSTRUCTION /
H04R0437	ARIEL SUPPLY	118.75	118.75	0141254034 4311	SPEC/ED PRESCHOOL LOCAL EXP /
H04R0438	SUPPLY MASTER INC.	127.44	127.44	0141256311 4311	SDC-NON SEVERE (LH,SDL) / MATERIALS/SUPPLIES
H04R0439	GST/MICRO CITY	227.19	227.19	0141254034 4311	SPEC/ED PRESCHOOL LOCAL EXP /
H04R0440	B & H PHOTO	49.68	49.68	0109022027 4311	SCHOOL ADMINISTRATION-GUINN /
H04R0441	ACORN MEDIA	38.88	38.88	0117022027 4311	SCHOOL ADMINISTRATION-MANN /
H04R0442	TECHNOLOGY INTEGRATION GROUP	191.67	191.67	0141254034 4311	SPEC/ED PRESCHOOL LOCAL EXP /
H04R0443	TECHNOLOGY INTEGRATION GROUP	209.15	209.15	0116022027 4311	SCHOOL ADMIN-MADISON / MATERIALS/SUPPLIES
H04R0444	ACSA	1,265.00	632.50	0119022027 5202	SCHOOL ADMIN-PALM LANE / CONFERENCE
			632.50	0124022027 5202	SCHOOL ADMINISTRATION-STOD / CONFERENCE
H04R0445	RENAISSANCE LEARNING INCORPORA	3,557.25	3,557.25	0122422010 5860	LEP-ROOSEVELT-INSTRUCTION / LICENSING FEES
H04R0446	THE GO GAME	4,800.00	4,800.00	0119382126 5823	TITLE 1 PALM LANE PROG IMP PD /
H04R0447	ARAMARK UNIFORM SERVICES	966.41	966.41	0164000082 4311	DISTRICT MAINTENANCE MISC EXP /
H04R0448	SANDOR'S GOURMET CATERING	945.00	945.00	1247531026 4388	TRAINING & TECHNICAL ASSISTANC / FOOD
H04R0449	SANDOR'S GOURMET CATERING	402.30	402.30	1247533028 4388	CSPP PROGRAM ADMINISTRATION / FOOD
H04R0450	SANDOR'S GOURMET CATERING	627.50	627.50	1247533028 4388	CSPP PROGRAM ADMINISTRATION / FOOD
H04R0451	APPLIED BEHAVIOR CONSULTANTS I	1,490.00	1,490.00	0141256318 5823	NON PUBLIC SCHOOLS /
H04R0452	CHILDREN'S LEARNING CONNECTION	1,130.00	1,130.00	0141256318 5823	NON PUBLIC SCHOOLS /
H04R0453	S.C. SIGNS & SUPPLIES LLC	1,730.81	1,730.81	2316572085 6266	MADISON MODERNIZATION /
H04R0454	RELIABLE DELIVERY SERVICE INC.	1,200.00	1,200.00	2316572085 6255	MADISON MODERNIZATION /
H04R0455	PEARSON	79.03	79.03	0126381110 4311	TITLE I-OLIVE ST-INSTRUCTION /
H04S0036	WAXIE SANITARY SUPPLY	1,023.52	1,023.52	01 9320	GENERAL FUND-DISTRICT / STORES
H04S0037	OFFICE DEPOT	1,171.58	1,171.58	01 9320	GENERAL FUND-DISTRICT / STORES
H04S0038	ARIEL SUPPLY	2,422.23	2,422.23	01 9320	GENERAL FUND-DISTRICT / STORES

ANAHEIM CITY SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 08/26/2013

FROM 08/08/2013 TO 08/21/2013

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
H04S0039	GLASBY MAINTENANCE SUPPLY CO.	177.84	177.84	01 9320	GENERAL FUND-DISTRICT / STORES
H04S0040	SOUTHWEST SCHOOL SUPPLY	4,267.47	4,267.47	01 9320	GENERAL FUND-DISTRICT / STORES
H04S0041	SOUTHWEST SCHOOL SUPPLY	1,766.45	1,766.45	01 9320	GENERAL FUND-DISTRICT / STORES
H04V0016	CDW-G INC	10,892.06	10,892.06	0143403010 4410	PROP 20-LOTTERY INST MATLS EXP /
H04V0017	HP DIRECT	931.99	931.99	0141259526 4410	SP/ED MENTAL HLTH SERVICES /
H04V0018	WARD'S	7,106.40	7,106.40	0140426010 4410	COMMON CORE STATE STANDARD /
H04V0019	WARD'S	625.32	625.32	0145911010 4410	VOUCHER SOFTWARE-TIS / NONCAPITALIZATION
H04V0020	LAKESHORE LEARNING MATERIALS	504.21	504.21	0129021010 4410	REGULAR ED-ORANGE GROVE /
	Fund 01 Total:	125,438.70			
	Fund 12 Total:	2,951.61			
	Fund 23 Total:	18,792.53			
	Fund 24 Total:	10,800.00			
	Fund 27 Total:	7,350.00			
	Total Amount of Purchase Orders:	165,332.84			

ANAHEIM CITY SD

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES

08/26/2013

FROM 08/08/2013 TO 08/21/2013

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
H04R0088	VISTA PAINT	4,069.75	+6.56	1465232085 4311	PAINTING VARIOUS SITES / MATERIALS/SUPPLIES
H04R0171	SPECIALTY EQUIPMENT	583.02	+381.12	0160007182 5632	SUPPORT FLEET / MAINTENANCE & REPAIR-FLEET
H04R0338	NORBERTS ATHLETIC PRODUCTS	3,539.96	-75.56	0141254034 4311	SPEC/ED PRESCHOOL LOCAL EXP /
H04R0355	HOUGHTON MIFFLIN COMPANY	6,523.11	-361.70	0143812010 4111	INSTRUCTIONAL MATERIALS FUND /
H04S0033	SOUTHWEST SCHOOL SUPPLY	4,729.36	+67.91	01 9320	GENERAL FUND-DISTRICT / STORES
H04X0030	CHARLES G. HARDY INC.	1,200.00	+1,000.00	0164230081 4311	ROUTINE RESTRICTED MAINT /
H04X0051	HOME DEPOT	14,500.00	-1,000.00	0164230081 4311	ROUTINE RESTRICTED MAINT /
H04X0160	MCCOY MILLS FORD	1,300.00	+800.00	0160202036 4311	TRANSPORTATION SPECIAL ED. /
	Fund 01 Total:		811.77		
	Fund 14 Total:		6.56		
	Total Amount of Change Orders:		818.33		

ANAHEIM CITY SD

PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS

BOARD OF TRUSTEES

08/26/2013

FROM 08/08/2013 TO 08/21/2013

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
H04R0121	RAY HERNANDEZ	750.00	750.00	0144011710 5202	HOME TEACHING / CONFERENCE EXPENSE
	Fund 01 Total:	750.00			
	Total Amount of Purchase Orders:	750.00			

ADVERTISING AND PROMOTION

The Board of Education establishes this policy to ensure effective and consistent implementation of its directions related to advertisements and promotions by nonschool groups in school-sponsored publications, web sites, and social media and on school facilities. Student speech shall be regulated in accordance with BP/AR 5145.2 - Freedom of Speech/Expression.

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 1330 - Use of School Facilities)
(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6145.5 - Student Organizations and Equal Access)

OPTION 1: Nonpublic Forum

The Board believes that in order to maintain focus on academic achievement in district schools, students' exposure to the persuasive influence of marketing should be minimized. The Superintendent or designee shall not allow any advertisement from any nonschool group to be included in any district- or school-sponsored publication, web site, or social media, or to be posted on any school property such as scoreboards and billboards. In addition, no nonschool group's announcement, flyer, or other promotional material shall be disseminated by the district or distributed at any school facility or grounds.

OPTION 2: Limited Public Forum

The Board desires to promote positive relationships between district schools and the community in order to enhance community support and involvement in ~~district~~the schools. The Superintendent or designee may approve:

1. Distribution of noncommercial materials that publicize services, special events, public meetings, or other ~~items~~gatherings of interest to students or parents/guardians

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6145.5 - Student Organizations and Equal Access)
(cf. 6162.8 - Research)

2. Distribution of promotional materials of a commercial nature to students or parents/guardians

(cf. 1700 - Relations Between Private Industry and the Schools)

3. Paid advertisements on school property, including, but not limited to, advertisements on billboards and scoreboards

4. Paid advertisements in school-sponsored publications, yearbooks, announcements, and other school communications, including web sites and social media

ADVERTISING AND PROMOTION (continued)

(cf. 1113 - District and School Web Sites)

35. Products and materials donated by commercial enterprises for educational use ~~in the classroom, including those that bear the name and/or logo of the donor,~~ as long as they ~~serve an educational purpose and~~ do not unduly promote the donor or any commercial activity or products. ~~Such materials may bear the name and/or logo of the donor.~~ product

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 6161.11 - Supplementary Instructional Materials)

Prior to the distribution or publication, posting, or publishing of any nonschool group's promotional materials or advertisement, the Superintendent, principal, or designee shall review ~~and approve all advertising copy and promotional materials to ensure compliance with Board policy.~~

the

~~The Superintendent, principal or designee may selectively approve or disapprove distribution of materials or publishing of copy~~ advertisement based on the criteria listed below, ~~but~~. He/she may not disapprove materials or copy advertisement in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that ~~would~~ is otherwise ~~be~~ allowed by Board policy.

All materials to be distributed shall bear the name and contact information of the sponsoring entity.

~~The use of~~ As necessary, the Superintendent, principal, or designee shall require a disclaimer on any nonschool group's promotional materials or advertisements to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of any identified the group's activities, products, or services. ~~Schools are encouraged to~~ District- and school-sponsored publications shall include a disclaimer in school publications and yearbooks stating that the district or school does not endorse any advertised products or services.

Criteria for Approval

The Superintendent, principal, or designee shall not accept for distribution any materials or advertisements that:

1. Are lewd, obscene, libelous, or slanderous ~~(Education Code 48907)~~
2. Incite students to commit unlawful acts, violate school rules, or disrupt the orderly operation of the schools ~~(Education Code 48907)~~

ADVERTISING AND PROMOTION (continued)

3. Promote any particular political interest, candidate, party, or ballot measure, unless ~~such materials are being distributed at a forum in which~~ the candidates or advocates from all sides are ~~presenting~~ provided the opportunity to present their views to the students during school hours or during events scheduled pursuant to the Civic Center Act

(cf. 1160 - Political Processes)

(cf. 1330 - Use of School Facilities)

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

4. Proselytize or position the district on any side of a controversial issue

(cf. 6144 - Controversial Issues)

5. Discriminate against, attack, or denigrate any group on account of any unlawful consideration

(cf. 0410 - Nondiscrimination in District Programs and Activities)

56. Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including, but not limited to, materials or advertisements for tobacco, intoxicants, non-nutritious foods and beverages, and movies or products unsuitable for children

(cf. 5030 - Student Wellness)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

7. Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy

(cf. 1321 - Solicitation of Funds from and by Students)

78. Distribute unsolicited merchandise for which an ensuing payment is requested

The Superintendent or designee also may consider the educational value of the materials or advertisements, the age or maturity of the students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students, or are of intrinsic value to the students or their parents/guardians.

(cf. 0000 - Vision)

ADVERTISING AND PROMOTION (continued)

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks. ~~Such criteria may limit advertisements to those that contain congratulatory or commemorative messages, curriculum-related content, advertisements for products or services of interest to students, noncontroversial content, and/or other content deemed appropriate by the school publication staff and adviser,~~ as deemed appropriate by the Superintendent or designee in accordance with law and Board policy.

Legal Reference:

CALIFORNIA CONSTITUTION

Article I, Section 2 Free speech rights

EDUCATION CODE

7050-7058 *Political activities of school officers and employees*

35160 *Authority of governing boards*

35160.1 *Broad authority of school districts*

35172 *Promotional activities*

38130-38138 *Civic Center Act*

~~48907 *Student exercise of free expression*~~

BUSINESS AND PROFESSIONS CODE

25664 *Advertisements encouraging minors to drink*

U.S. CONSTITUTION

Amendment 1, Freedom of speech and expression

COURT CASES

Hills v. Scottsdale Unified School District 48, (2003) 329 F.3d 1044

DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958

Yeo v. Town of Lexington, (1997) U.S. First Circuit Court of Appeals, No. 96-1623

Hemry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856

Bright v. Los Angeles Unified School District, (1976) 134 Cal. Rptr. 639, 556 P.2d 1090, 18 Cal. 3d 350

Lehman v. Shaker Heights, (1974) 418 U.S. 298

Management Resources:

CSBA PUBLICATIONS

School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

WEB SITES

CSBA: <http://www.csba.org>

FINANCIAL REPORTS AND ACCOUNTABILITY

The Board of Education is committed to ensuring public accountability and the fiscal health of the district. The Board shall adopt sound fiscal policies, oversee the district's financial condition, and continually evaluate whether the district's budget and financial operations support the district's goals for student achievement.

(cf. 3100 - Budget)

(cf. 3110 - Transfer of Funds)

(cf. 3300 - Expenditures and Purchases)

(cf. 3430 - Investing)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 9000 - Role of the Board)

The Superintendent or designee shall ensure that all financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education (CDE). He/she shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

(cf. 3400 - Management of District Assets/Accounts)

When required by law or the Board, the Superintendent or designee shall submit to the Board reports of the district's financial status, including, but not limited to, any report specified in this Board policy or accompanying administrative regulation. When any such report must be approved by the Board prior to its submission to a local, state, and/or federal agency, the Superintendent or designee shall provide the report to the Board in sufficient time to enable the Board to carefully review the report and meet any applicable submission deadline.

The Board shall regularly communicate the district's financial position to the public and shall use financial reports to determine what actions and budget amendments, if any, are needed to ensure the district's financial stability.

(cf. 1340 - Access to District Records)

If district conditions predict fiscal distress or indicate that the district might not be able to meet its fiscal obligations, the Board and Superintendent or designee shall act quickly to identify and resolve these conditions. The Board shall work cooperatively with the County Superintendent of Schools to improve the district's fiscal health and may contract with an external individual or organization to advise the district on fiscal matters.

Unaudited Actual Receipts and Expenditures

On or before September 15, the Board shall approve and file with the County Superintendent a statement of the district's unaudited actual receipts and expenditures for the preceding fiscal year. The Superintendent or designee shall prepare this statement using the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42100)

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

Gann Appropriations Limit Resolution

On or before September 15, the Board shall adopt a resolution identifying, pursuant to Government Code 7900-7914, the district's estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. Documentation used to identify these limits shall be made available to the public on the day of the Board meeting. (Education Code 42132; Government Code 7910)

(cf. 9322 - Agenda/Meeting Materials)

Interim Reports/Certification of Ability to Meet Fiscal Obligations

The Superintendent or designee shall submit two interim fiscal reports to the Board, the first report covering the district's financial and budgetary status for the period ending October 31 and the second report covering the period ending January 31. The reports and supporting data shall be made available by the district for public review. (Education Code 42130)

Within 45 days after the close of the period reported, the Board shall approve the interim report and certify, on the basis of the interim report and any additional financial information known by the Board, whether the district will be able to meet its fiscal obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as one of the following: (Education Code 42130, 42131)

1. "Positive certification" indicating that the district will meet its financial obligations for the current fiscal year and two subsequent fiscal years
2. "Qualified certification" indicating that the district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years
3. "Negative certification" indicating that the district will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year

The Superintendent or designee shall submit a copy of each interim report and certification to the County Superintendent using the state's SACS software, as prescribed by the SPI. (Education Code 42130, 42131)

If the district's certification is subsequently changed by the County Superintendent from a positive to a qualified or negative certification, or from a qualified to a negative certification, the Board may appeal the decision to the SPI within five days of receiving the notice of change. (Education Code 42131)

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

Whenever the district receives a qualified or negative certification from the Board or the County Superintendent, the Superintendent or designee shall cooperate in the implementation of any remedial actions taken or prescribed by the County Superintendent under the authority granted to him/her pursuant to Education Code 42131.

If the second interim report is accompanied by a qualified or negative certification, the Board shall, no later than June 1, provide to the County Superintendent, the State Controller, and the SPI a financial statement as of April 30 ("third interim report") that projects the district's fund and cash balances through June 30. (Education Code 42131)

At any time during the year when the County Superintendent conducts a comprehensive review of the district's financial and budgetary conditions after he/she has determined that the district's budget does not comply with state criteria and standards for fiscal stability, the Board shall review the County Superintendent's recommendations at a public Board meeting. Within 15 days of receiving the report, the district shall notify the County Superintendent and the SPI of its proposed actions on the recommendation. (Education Code 42637)

Audit Report

By April 1 of each year, the Board shall provide for an annual audit of the district's books and accounts. (Education Code 41020)

To conduct the audit, the Board shall select a certified public accountant or public accountant licensed by the State Board of Accountancy from among those deemed qualified by the State Controller. (Education Code 41020, 41020.5)

The Board shall not select any public accounting firm to provide audit services if the lead or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for the district in each of the six previous fiscal years. (Education Code 41020)

No later than December 15, the report of the audit for the preceding fiscal year shall be filed with the County Superintendent, the CDE, and the State Controller. (Education Code 41020)

Prior to December 15 whenever possible, but in no case later than January 31, the Board shall review, at an open meeting, the annual district audit for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or any issue raised in a management letter. (Education Code 41020.3)

The Board shall have an opportunity at the meeting to ask questions of the auditor and request further information about the audit findings.

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

Audit Committee

The Board may appoint an audit committee composed of staff knowledgeable about fiscal matters, other staff, and representatives of the community.

(cf. 1220 - Citizen Advisory Committees)

(cf. 9130 - Board Committees)

(cf. 9140 - Board Representatives)

The committee shall serve in an advisory capacity and may:

1. Make recommendations regarding the selection of the external independent auditor in accordance with Education Code 41020 and 41020.5
2. Review the plan for the audit process with the independent auditor to determine the adequacy of the nature, scope, and timetable of the audit
3. Review the results of the audit and participate with the independent auditor and management in preparing final recommendations and responses
4. Participate with the independent auditor in presenting the audit report to the Board
5. Review Board policies and administrative regulations to recommend any revisions needed to ensure effective financial reporting
6. Provide input on the effectiveness of the independent auditor
7. Periodically report to the Board regarding the status of previous audit recommendations for improving the accounting and internal control systems

Legal Reference: (see next page)

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

Legal Reference:

EDUCATION CODE

1240 Duties of county superintendent of schools
14500-14508 Financial and compliance audits
17150-17150.1 Public disclosure of non-voter-approved debt
17170-17199.5 California School Finance Authority
33127 Standards and criteria for local budgets and expenditures
33128 Standards and criteria; inclusions
33129 Standards and criteria; use by local agencies
35035 Powers and duties of superintendent
41010-41023 Accounting system
41326 Emergency apportionment
41344 Repayment of apportionment significant audit exceptions
41344.1 Appeals of audit findings
41455 Examination of financial problems of local districts
42100-42105 Requirement to prepare and file annual statement
42120-42129 Budget requirements
42130-42134 Financial reports and certifications
42140-42142 Public disclosure of fiscal obligations
42637 County superintendent review of district's financial and budgetary conditions
42652 Revocation or suspension of warrant authority
48300-48316 Student attendance alternatives

GOVERNMENT CODE

3540.2 School district; qualified or negative certification; proposed agreement review and comment
7900-7914 Appropriations limit
16429.1 Local agency investment fund
53646 Reports of investment policy and compliance

CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure
15070 Submission of reports using standardized account code structure
15440-15451 Criteria and standards for school district budgets
15453-15464 Criteria and standards for school district interim reports
19810-19816.1 Audits

UNITED STATES CODE, TITLE 31

7501- 7507 Single audits of federal program funds

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Fiscal Accountability, 2006

CALIFORNIA DEPARTMENT OF EDUCATION COMMUNICATIONS

New Financial Reporting Requirements for Postemployment Benefits Other than Pensions, February 26, 2007

Audit Resolution Process: Repayment Plans, December 8, 2000

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009

Management Resources continued: (see next page)

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

Management Resources: (continued)

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS (continued)

Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004

Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999

STATE CONTROLLER PUBLICATIONS

Standards and Procedures for Audits of California K-12 Local Educational Agencies (annual publication)

U.S. GOVERNMENT ACCOUNTABILITY OFFICE AND PRESIDENT'S COUNCIL ON INTEGRITY AND EFFICIENCY (PCIE) PUBLICATIONS

Government Auditing Standards, 2011

Financial Audit Manual, revised 2008

U.S. OFFICE OF MANAGEMENT AND BUDGET CIRCULARS

A-133 Audits of States, Local Governments, and Non-Profit Organizations

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

California County Superintendents Educational Services Association: <http://www.ccsesa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California: <http://www.sscal.com>

State Controller's Office: <http://www.sco.ca.gov>

U.S. Government Accountability Office: <http://www.gao.gov>

U.S. Office of Management and Budget: <http://www.whitehouse.gov/omb>

Policy
adopted:
1st Reading: August 26, 2013

ANAHEIM CITY SCHOOL DISTRICT
Anaheim, California

DISTRICT RECORDS

The Board of Education recognizes the importance of securing and retaining district documents. The Superintendent or designee shall ensure that district records are developed, maintained, and disposed of in accordance with law, Board policy, and administrative regulation.

(cf. 1340 - Access to District Records)
(cf. 3440 - Inventories)

The Superintendent or designee shall consult with district legal counsel, site administrators, district information technology staff, personnel department staff, and others as necessary to develop a secure document management system that provides for the storage, retrieval, archiving, and destruction of district documents, including electronically stored information such as email. This document management system shall be designed to comply with state and federal laws regarding security of records, record retention and destruction, response to "litigation hold" discovery requests, and the recovery of records in the event of a disaster or emergency.

(cf. 0440 - District Technology Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 4040 - Employee Use of Technology)
(cf. 9011 - Board Member Electronic Communications)

The Superintendent or designee shall ensure the confidentiality of records as required by law and shall establish regulations to safeguard data against damage, loss, or theft.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)

In the event of any known or reasonably suspected breach of the security of district records containing confidential personal information including, but not limited to, a social security number, driver's license or identification card number, medical information, health insurance information, or an account number in combination with an access code or password that would permit access to a financial account, the Superintendent or designee shall immediately notify local law enforcement agencies and any affected persons. Notification of affected individuals may be delayed if a law enforcement agency determines that the notification would impede a criminal investigation.

The Superintendent or designee shall ensure that employees receive information about the district's document management system, including retention and confidentiality requirements and an employee's obligations in the event of a litigation hold established on the advice of legal counsel.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

DISTRICT RECORDS (continued)

Safe at Home Program

District public records shall not include the actual addresses of students, parents/guardians, or employees when a substitute address is designated by the Secretary of State pursuant to the Safe at Home program. (Government Code 6206, 6207)

When a substitute address card is provided pursuant to this program, the confidential, actual address may be used only to establish district residency requirements for enrollment and for school emergency purposes.

(cf. 5111.1 - District Residency)

(cf. 5141 - Health Care and Emergencies)

Legal Reference: (see next page)

DISTRICT RECORDS (continued)

Legal Reference:

EDUCATION CODE

35145 *Public meetings*

35163 *Official actions, minutes and journal*

35250-35255 *Records and reports*

44031 *Personnel file contents and inspection*

49065 *Reasonable charge for transcripts*

49069 *Absolute right to access*

CODE OF CIVIL PROCEDURE

1985.8 *Electronic Discovery Act*

2031.010-2031.060 *Civil Discovery Act, scope of discovery demand*

2031.210-2031.320 *Civil Discovery Act, response to inspection demand*

GOVERNMENT CODE

6205-6210 *Confidentiality of addresses for victims of domestic violence, sexual assault or stalking*

6252-6265 *Inspection of public records*

12946 *Retention of employment applications and records for two years*

PENAL CODE

11170 *Retention of child abuse reports*

CODE OF REGULATIONS, TITLE 5

430 *Individual student records; definition*

432 *Varieties of student records*

16020-16022 *Records, general provisions*

16023-16027 *Retention of records*

UNITED STATES CODE, TITLE 20

1232g *Family Educational Rights and Privacy Act*

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.8 *Family Educational Rights and Privacy Act*

Management Resources:

SECRETARY OF STATE PUBLICATIONS

Letter re: California Confidential Address Program Implementation (SB 489), August 27, 1999

WEB SITES

California Secretary of State: <http://www.sos.ca.gov/safeathome>

Policy
adopted: November 14, 2011
1st Reading: August 26, 2013

ANAHEIM CITY SCHOOL DISTRICT
Anaheim, California

BOARD COMMITTEES

~~The Board of Education may establish Board committees as necessary. The Board shall determine the duties of the committee at the time of its appointment. Unless specifically authorized by the Board to act on its behalf, Board committees shall act in an advisory capacity. When its duties have been completed, the committee shall be dissolved.~~

The Board of Education may establish a committee whenever it determines that such a committee would benefit the district by providing diverse viewpoints, specialized knowledge or expertise, or increased efficiency. Such committees may be subcommittees of the Board or committees that include members of the community, staff, or other stakeholder groups.

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 9140 - Board Representatives)

Upon establishing a committee, the Board shall clearly define the committee's purpose, any timeline for completion of assigned responsibilities, any stakeholder groups or individuals to be represented on the committee, length of time that committee members are expected to serve, and expectations for reporting to the Board and/or the Superintendent or designee. Unless specifically authorized by the Board to act on its behalf, the committee shall act in an advisory capacity.

Except for subcommittees of the Board, committee members shall, as appropriate, be recommended by the Superintendent or designee and appointed by the Board president, subject to Board approval.

(cf. 9121 - President)

The Superintendent or designee shall provide committee members with information and assistance necessary for the fulfillment of the committee's charges, and may serve as a non-voting advisor to the committee at the discretion of the Board.

Whenever so charged, committees may actively seek input and participation by parents/guardians, staff, community, and students and may consult with local public boards and agencies.

Any committee not required by law may be dissolved when its duties or term has been completed or whenever the Board deems necessary.

Committee Meetings

Unless otherwise exempted by law, Board-created committees shall provide public notice of their meetings and conduct ~~these~~ meetings in accordance with ~~state open meeting laws~~.

BOARD COMMITTEES (continued)

~~Meetings of advisory committees or standing committees for which an agenda is posted at least 72 hours in advance of the meeting pursuant to Government Code 54954.2, shall be considered, for purposes of the 54950-54963 (the Brown Act, as regular meetings of the Board. (Government Code 54954)).~~

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

However, Board advisory committees/subcommittees composed solely of less than a quorum of the members of the Board are not subject to open meeting laws unless they are standing committees. Standing committees of the Board, irrespective of membership, are those that have a continuing subject matter jurisdiction or a meeting schedule established by action of the Board. (Government Code 54952)

Standing committees with a continuing subject matter jurisdiction include, but are not limited to, those responsible for providing advice on budgets, audits, Board policy, contracts, and personnel matters at the Board's request.

(cf. 3100 - Budget)

(cf. 3430 - Investing)

(cf. 9310 - Board Policies)

When a majority of the members of the Board attend an open and noticed meeting of a standing committee, the Board members who are not members of the standing committee shall attend only as observers. (Government Code 54952.2)

~~The Superintendent or designee may serve as an advisor to any~~ Whenever any advisory or standing committee ~~at the discretion of the Board.~~

~~Whenever so charged, committees may actively seek input and participation by parents/guardians, staff, community and students and may consult with local public boards and agencies.~~

When, including a Board committee composed exclusively of Board members has provided for public comment on an item at a public not otherwise subject to the Brown Act, posts a meeting before or during the committee's consideration of the item, the Board is not obliged to provide for public comment on the item at a subsequent Board agenda at least 72 hours in advance of the meeting. Public comment, that meeting shall be afforded, however, if the Board determines that the item has been substantially changed since it was heard by the committee. considered as a regular meeting of the Board for purposes of the Brown Act and therefore must be held within district boundaries unless otherwise authorized by law.
(Government Code 54954.3)

BOARD COMMITTEES (continued)

Committees may meet in a closed session during a regular or special meeting only for those purposes specifically authorized by law for closed sessions held by the Board.

(cf. 9321 - Closed Session Purposes and Agendas)

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

35024 Executive committee

35160 Authority of governing boards

35160.1 Broad authority of school districts

GOVERNMENT CODE

54950-54963 The Brown Act, especially:

54952 Legislative body, definition

54952.2 Definition of meeting

54954 Time and place of regular meetings; special meetings; emergencies

54954.3 Opportunity for public to address legislative body

54957 Closed session purposes

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

ATTORNEY GENERAL OPINIONS

81 Ops.Cal.Atty.Gen. 156 (1998)

80 Ops.Cal.Atty.Gen. 308 (1997)

79 Ops.Cal.Atty.Gen. 69 (1996)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, 2009

WEB SITES

CSBA: <http://www.csba.org>

National School Boards Association: <http://www.nsba.org>

GOVERNING BOARD ELECTIONS

Any person is eligible to be a ~~Board of Education~~ member of the Board of Education, without further qualifications, if he/she is 18 years of age or older, a citizen of ~~the state~~ California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. ~~(Education Code 35107)~~ Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her ~~position~~ employment before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

(cf. 9224 - Oath of Affirmation)

(cf. 9270 - Conflict of Interest)

~~Whenever possible~~ To reduce costs associated with conducting elections, the Board ~~shall~~ may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

(cf. 9110 - Terms of Office)

Electing Board Members

Board members may reside anywhere within the district's boundaries and shall be elected by all voters in the district.

To ensure ongoing compliance with the California and federal Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall adopt a resolution at an open meeting specifying the change(s) and shall, in accordance with Education Code 5019 or other applicable provisions of law, obtain approval from the county committee on school district organization having jurisdiction over the district.

(cf. 9320 - Meetings and Notices)

GOVERNING BOARD ELECTIONS (continued)

Campaign Conduct

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 9005 - Governance Standards)

Statement of Qualifications

OPTION 1: In order to help defray the costs of campaigning for the Board, the district shall pay the cost of printing, handling, translating, and mailing candidate statements filed pursuant to Elections Code 13307.

OPTION 2: The district shall assume no part of the cost of printing, handling, translating, or mailing of candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

(cf. 9223 - Filling Vacancies)

Candidate statements shall be limited to no more than 200 words ~~unless the Board increases to 400 words.~~ (Elections Code 13307)

Tie Votes in Board Member Elections

~~Before each election, the Board shall establish whether a potential tie is to be resolved by lot or with a runoff election. (Education Code 5016)~~

GOVERNING BOARD ELECTIONS (continued)

~~After an election for which the Board has decided to resolve a tie by lot, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)~~

~~After an election for which the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)~~

Certification of Election Results

~~In accordance with the provisions of the California law, the Orange County Registrar of Voters is required by law to publicly canvass the returns of the school board elections held in the district.~~

~~Upon completion of this canvass of election returns, it is the responsibility of the County Registrar of Voters to certify to the Board the names of those elected as members of the Board and to issue certificates of election to the person or persons so elected. Duplicate copies of all such certificates are then retained on file in the office of the Orange County Superintendent of Schools.~~

~~It shall be the responsibility of the Secretary to the Board to place the signing of each such certificate of election, and the subsequent administering of the oath of office, on the agenda for a regular or adjourned regular meeting of the Board.~~

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

Legal Reference: (see next page)

GOVERNING BOARD ELECTIONS (continued)

Legal Reference:

EDUCATION CODE

1000 Composition, and trustee area, county board of education

1006 Qualifications for holding office, county board of education

5000-5033 Elections

5220-5231 Elections

5300-5304 General provisions (conduct of elections)

5320-5329 Order and call of elections

5340-5345 Consolidation of elections

5360-5363 Election notice

5380 Compensation (of election officer)

5390 Qualifications of voters

5420-5426 Cost of elections

5440-5442 Miscellaneous provisions

7054 Use of district property

35107 Eligibility; school district employees

35177 Campaign expenditures or contributions

35239 Compensation of governing board member of districts with less than 70 ADA

ELECTIONS CODE

20 Public office eligibility

1302 Local elections, school district election

2201 Grounds for cancellation

4000-4004 Elections conducted wholly by mail

10400-10418 Consolidation of elections

10509 Notice of election by secretary

10600-10604 School district elections

13307 Candidate's statement

13309 Candidate's statement, ~~indigeney~~indigence

14025-14032 California Voting Rights Act

20440 Code of Fair Campaign Practices

GOVERNMENT CODE

1021 Conviction of crime

1097 Illegal participation in public contract

12940 Nondiscrimination, Fair Employment and Housing Act

81000-91014 Political Reform Act

PENAL CODE

68 Bribes

74 Acceptance of gratuity

424 Embezzlement and falsification of accounts by public officers

661 Removal for neglect or violation of official duty

Legal Reference continued: (see next page)

GOVERNING BOARD ELECTIONS (continued)

Legal Reference: (continued)

CALIFORNIA CONSTITUTION

Article 2, Section 2 Voters, qualifications

Article 7, Section 7 Conflicting offices

Article 7, Section 8 Disqualification from office

UNITED STATES CODE, TITLE 42

1973-1973aa-6 Voting Rights Act

COURT DECISIONS

Rev v. Madera Unified School District, (2012) 138 Cal. Rptr. 3d 192

Randall v. Sorrell, (2006) 126 S.Ct. 2479

Sanchez v. City of Modesto, (2006) 51 Cal.Rptr.3d 821

Dusch v. Davis, (1967) 387 U.S. 112

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 49 (2002)

83 Ops.Cal.Atty.Gen. 181 (2000)

81 Ops.Cal.Atty.Gen. 98 (1998)

69 Ops.Cal.Atty.Gen. 290 (1986)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Secretary of State's Office: <http://www.ss.ca.gov>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute for Local Self Government: <http://www.ca-ilg.org/>

Bylaw
adopted: November 14, 2011
1st Reading: August 26, 2013

ANAHEIM CITY SCHOOL DISTRICT
Anaheim, California

AGENDA/MEETING MATERIALS

Agenda Content

Board of Education meeting agendas shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)
(cf. 9321- Closed Session Purposes and Agendas)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

(cf. 9323 - Meeting Conduct)

Each meeting agenda shall list the address designated by the Superintendent or designee for public inspection of agenda documents that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall specify that an individual should contact the Superintendent or designee if he/she who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting. ~~should contact the Superintendent or designee.~~ (Government Code 54954.2)

Agenda Preparation

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting. Each agenda shall reflect the district's vision and goals and the Board's focus on student learning.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 9121 - President)
(cf. 9122 - Secretary)

AnyA Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing ~~and be submitted~~ to the Superintendent or designee with supporting documents and information, if any, at least one-two weeks before the scheduled meeting date. Items submitted less than a-two weeks before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

AGENDA/MEETING MATERIALS (continued)

The Board president and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

The Board president and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote, an information item that does not require immediate action, or a consent item that is routine in nature and for which no discussion is anticipated.

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

(cf. 9323.2 - Actions by the Board)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3320 - Claims and Actions Against the District)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Consent Agenda/Calendar Items

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together more than one item by a single vote through the use of a consent agenda. Consent agenda items shall be items of a routine nature and/or items for which no Board discussion is not anticipated and for which the Superintendent recommends approval.

When any Board ~~In accordance with law, the public has a right to comment on any consent item. At the request of any member~~ requests of the removal of an Board, any item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered. However, the agenda need not provide an opportunity for public comment when the consent agenda item has previously

AGENDA/MEETING MATERIALS (continued)

been considered at an open meeting of a committee comprised exclusively of all the Board members provided that members of the public were afforded an opportunity to comment on the item at that meeting, unless the item has been substantially changed since the committee considered it. (Government Code 54954.3)

Agenda Dissemination to Board Members

At least three days before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet ~~shall be forwarded to each Board member~~, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, citizens, and others; and other available documents pertinent to the meeting.

When special meetings are called, the Superintendent or designee shall make every effort to distribute the agenda and supporting materials to Board members as soon as possible before the meeting.

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

(cf. 9012 - Board Member Electronic Communications)

Agenda Dissemination to Members of the Public

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board, provided ~~that~~ the document is a public record under the Public Records Act. ~~and relates to an agenda item for an open session of a regular Board meeting.~~ The Superintendent or designee may also post the document on the district's web site in a position and manner that makes it clear that the document relates to an agenda item for an upcoming meeting. (Government Code 54957.5)

(cf. 1113 - District and School Web Sites)

(cf. 1340 - Access to District Records)

AGENDA/MEETING MATERIALS (continued)

| Any ~~document~~documents prepared by the district or ~~the~~ Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any | ~~document~~documents prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Legal Reference: (see next page)

AGENDA/MEETING MATERIALS (continued)

Legal Reference:

EDUCATION CODE

35144 *Special meetings*

35145 *Public meetings*

35145.5 *Right of public to place matters on agenda*

GOVERNMENT CODE

6250-6270 *Public Records Act*

53635.7 *Separate item of business*

54954.1 *Mailed agenda of meeting*

54954.2 *Agenda posting requirements; board actions*

54954.3 *Opportunity for public to address legislative body*

54954.5 *Closed session item descriptions*

54956.5 *Emergency meetings*

54957.5 *Public records*

54960.2 Challenging board actions; cease and desist

UNITED STATES CODE, TITLE 42

12101-12213 *Americans with Disabilities Act*

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 *Effective communications*

36.303 *Auxiliary aids and services*

COURT DECISIONS

Mooney v. Garcia, (2012) 207 Cal.App.4th 229

Caldwell v. Roseville Joint Union High School DistrictHSD, 2007 U.S. Dist. LEXIS 66318

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2010

The Brown Act: School Boards and Open Meeting Laws, rev. 20092007

Guide to Effective Meetings, rev. 2007

Maximizing School Board Leadership: Boardmanship, 1996

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, California Attorney General's Office, rev. 2003

CALIFORNIA CITY ATTORNEY PUBLICATIONS

Open and Public III: A User's Guide to the Ralph M. Brown Act, 2000

WEB SITES

CSBA, Agenda Online:

<http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx>

California Attorney General's Office: <http://www.oageaag.state.ca.gov>

Bylaw
adopted: November 14, 2011
1st Reading: August 26, 2013

ANAHEIM CITY SCHOOL DISTRICT
Anaheim, California

RESOLUTION OF THE ANAHEIM CITY SCHOOL DISTRICT GOVERNING BOARD

DETERMINING STEPS TO ENSURE AVAILABILITY OF TEXTBOOKS

AND INSTRUCTIONAL MATERIALS FOR 2013-2014

RESOLUTION NUMBER 2013-14/01

WHEREAS, Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose, and;

WHEREAS, the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis, and;

WHEREAS, pursuant to Education Code Sections 60119 and 60422(b), the Board is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and;

WHEREAS, the Board is required to provide 10 days' notice of the public hearing or hearings, and;

WHEREAS, the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district, and;

WHEREAS, the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours, and;

WHEREAS, the governing Board of a school district, as part of the required hearing, shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects, and;

WHEREAS, a public hearing was held on August 12, 2013, at six o'clock, which is on or before the eighth week of school and;

WHEREAS, the Board is required to make a determination, through a resolution, as to whether each pupil in each school in the district has, sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code 33126 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board:

- (i) Mathematics,
- (ii) Science,

(iii) History-social science,

(iv) English/language arts, including the English language development component of an adopted program,

(v) Visual and performing arts.

NOW, THEREFORE BE IT RESOLVED, that the Governing Board makes the determination that each pupil of the district, has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Board in accordance with the procedures as established.

BE IT FURTHER RESOLVED, that for the 2013-2014 school year, the **Anaheim City School District**, has provided each pupil with sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board for those subjects.

BE IT FURTHER RESOLVED, that for the 2013-2014 school year, the School District has provided sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects.

AYES: _____Members:

NOES: _____Members:

ABSENT: _____Members:

STATE OF CALIFORNIA)

COUNTY OF ORANGE)

I hereby certify that the foregoing Resolution was duly and regularly adopted by the Anaheim City School District Governing Board at a regular meeting of the said Board held at Anaheim, California on the twenty-sixth day of August 2013.

ATTEST:

Jeff Cole, Board President

Dr. Linda Wagner, Secretary

Resolution #2013-14/01

PLEASE POST

**ANAHEIM CITY SCHOOL DISTRICT
RESOLUTION NO. 2013-14/02**

ATTENDANCE AWARENESS MONTH

- WHEREAS,** Regular, on-time attendance is essential to student achievement and graduation, and we are committed to dedicating our resources and attention to reducing chronic absenteeism, with a focus starting as early as kindergarten; and
- WHEREAS,** Improved student attendance is one of our school district's top priorities among all of our teachers and school leaders; and
- WHEREAS,** Chronic absence – missing 10 percent or more of school for any reason including excused and unexcused absences, or just two of three days a month is a proven predictor of low academic achievement and dropout rates; and
- WHEREAS,** Chronic absence predicts lower third-grade reading proficiency, course failure and eventual dropout, it weakens our communities and our local economy; and
- WHEREAS,** All students – even those who show up regularly, are affected by absenteeism because teachers must spend time reviewing for students who missed lessons; and
- WHEREAS,** Improving attendance and reducing chronic absence takes commitment, collaboration and tailored approaches to particular challenges and strengths in each community; and
- WHEREAS,** Engagement of parents and the community – including civic and elected leaders, local businesses, law enforcement, courts, public health care agencies, and nonprofit organizations to help us spread the message that regular attendance matters and help us create solutions to ensure all children are in school as much as possible; and
- WHEREAS,** Prevention and early intervention strategies – including efforts to provide a safe and positive school environment, relevant and engaging learning experiences, and school activities that help develop students' feelings of connectedness with their school remain a constant focus within each school environment; and
- WHEREAS,** Schools and community partners can reach out more frequently to absent students to determine why they are missing school and what would help them attend more regularly; and

WHEREAS, Chronic absence can be significantly reduced when schools, parents and communities work together to monitor and promote good attendance and address hurdles keeping children from getting to school;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Anaheim City School District proclaims that our schools will stand with the nation in recognizing September as **Attendance Awareness Month** throughout the Anaheim City School District and hereby commit to focusing on reducing chronic absenteeism to give all children an equitable opportunity to learn, grow and thrive academically, emotional and socially.

PASSED AND ADOPTED by the Governing Board of the Anaheim City School District of Orange County, State of California, this 26th day of August, 2013.

Linda Wagner, Ed.D., Superintendent
and Secretary of the Governing Board of the
Anaheim City School District